

Consultant Time Sheet

Oakland City Auditor

424 Orange St.
#308
Oakland, CA 94610
(415) 595-9751

Consultant Name: Carlos Hickerson

Manager Name: Internal Audit

Week Starting: **3 Nov 2015 through 8 Jan 2016**

OCA-1

Day of Week	Time In	Time Out	Time In	Time Out	Total Hrs	Regular Hrs	
Tue 11/3	1:30 PM	3:00 PM			1.50	1.50	Bingo legal meeting
Thu 11/5	4:45 PM	7:15 PM			2.50	2.50	Vegetation report edit
Fri 11/6	7:00 AM	7:30 AM			0.50	0.50	Vegetation report edit
Mon 11/30	12:00 PM	1:00 PM			1.00	1.00	Audit projects meeting BDR, SL
Wed 12/2	2:00 PM	4:00 PM			2.00	2.00	Find & review Purch & WIB docs
Mon 12/7	1:00 PM	3:30 PM			2.50	2.50	EDD & Purch meetings
Tue 1/5	8:00 AM	9:00 AM			1.00	1.00	v.12 Purch report
Thu 1/7	9:15 AM	11:00 AM	11:30 AM	12:00 PM	2.25	2.25	v.12 Purch report
Fri 1/8	2:45 AM	3:45 AM			1.00	1.00	v.12 Purch report
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		

Total Hrs: **14.25**

Rate/Hr: **80.00**

Total \$: **1,140.00**

Carlos Hickerson

8-Jan-16

Employee Signature

Date

Manager Signature

Date

Contract total	\$	7,200.00
Less total billings	\$	(1,140.00)
Contract remaining	\$	6,060.00

S. Lamine 2/8/2016

FILED
 CITY AUDITOR'S OFFICE
 2016 FEB -8 PM 3:58

Consultant Time Sheet

Oakland City Auditor

424 Orange St.
#308
Oakland, CA 94610
(415) 595-9751

Consultant Name: Carlos Hickerson

Manager Name: Internal Audit

Week Starting: **12 Jan 2016 through 29 Feb 2016**

OCA-2

Day of Week	Time In	Time Out	Time In	Time Out	Total Hrs	Regular Hrs	
Tue 1/12	3:00 AM	4:30 AM	6:30 AM	7:30 AM	2.50	2.50	v.13 Purch report BDR comments
Tue 1/26	9:30 AM	12:00 PM			2.50	2.50	In office
Mon 2/1	10:00 AM	1:15 PM	2:15 PM	4:45 PM	5.75	5.75	In office
Wed 2/3	6:00 PM	8:00 PM			2.00	2.00	Vegetation memo edit
Thu 2/4	4:00 PM	5:00 PM			1.00	1.00	Vegetation memo edit
Mon 2/15	4:00 PM	5:00 PM			1.00	1.00	v.14 Purch report BDR comments
Fri 2/26	2:00 PM	3:00 PM			1.00	1.00	touchbase meeting w/BDR
					0.00		
					0.00		

Total Hrs: **15.75**

Rate/Hr: **80.00**

Total \$: **1,260.00**

Carlos Hickerson

29-Feb-16

Employee Signature

Date

Manager Signature

Date

Contract total	\$	7,200.00
Less billing OCA-1	\$	(1,140.00)
Less billing OCA-2	\$	(1,260.00)
Contract remaining	\$	4,800.00

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CITY AUDITOR'S OFFICE
2016 FEB 29 AM 7:34

PO 2016009453

Consultant Time Sheet

Oakland City Auditor

424 Orange St.
#308
Oakland, CA 94610
(415) 595-9751

Consultant Name: Carlos Hickerson

Manager Name: Internal Audit

Week Starting: **1 - 31 March 2016**
OCA-3

Day of Week	Time In	Time Out	Time In	Time Out	Total Hrs	Regular Hrs	
Fri 3/11	1:15 PM	5:00 PM			3.75	3.75	Office. Reports meeting Mark/Alessia
Thu 3/17	10:00 AM	1:00 PM			3.00	3.00	Office. Reports meeting Lisa
Wed 3/30	11:00 AM	5:30 PM			6.50	6.50	Office. Reports meetings RCB & cashier
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		
					0.00		

Total Hrs: 13.25

Rate/Hr: 80.00

Total \$: 1,060.00

Carlos Hickerson 31-Mar-16
Employee Signature Date

Manager Signature Date

Contract total	\$ 7,200.00
Less billing OCA-1	\$ (1,140.00)
Less billing OCA-2	\$ (1,260.00)
Less billing OCA-3	\$ (1,060.00)
Contract remaining	\$ 3,740.00

FILED
CITY AUDITOR'S OFFICE
2016 APR -5 PM 2:01

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CITY AUDITOR'S OFFICE
2016 APR -5 PM 2:01

Carlos Hickerson
424 Orange St. #308
Oakland, CA 94610
(415) 595-9751
Carlos.Hickerson@Gmail.com

INVOICE No. OCA-03

31 MARCH 2016

To: City of Oakland
Accounts Payable
1 Frank H Ogawa Plaza
Oakland, CA 94612

RE: Billing period 1 - 31 March 2016

Contact: Stephen Lawrence, Assistant City Auditor

Re: PO 2016009453

13.25 hours @ \$80/hr..... \$ 1,060.00

Invoice total **\$ 1,060.00**

FILED
CITY AUDITOR'S OFFICE
2016 APR 19 PM 12:00

Carlos Hickerson
424 Orange St. #308
Oakland, CA 94610
(415) 595-9751
Carlos.Hickerson@Gmail.com

INVOICE No. OCA-04

15 APRIL 2016

To: City of Oakland
Accounts Payable
1 Frank H Ogawa Plaza
Oakland, CA 94612

RE: Billing period 1 - 15 April 2016

Contact: Stephen Lawrence, Assistant City Auditor

Re: PO 2016009453

20.5 hours @ \$80/hr..... \$ 1,640.00

Invoice total \$ 1,640.00

FILED
CITY AUDITOR'S OFFICE
2016 APR 19 PM 12:01

INVOICE No. OCA-06
PO 2016009453

Carlos Hickerson
424 Orange St. #308
Oakland, CA 94610
(415) 595-9751
Carlos.Hickerson@Gmail.com

15 JUNE 2016

To: City of Oakland
Accounts Payable
1 Frank H Ogawa Plaza
Oakland, CA 94612

RE: Billing period 16 May - 15 June 2016

Contact: Stephen Lawrence, Assistant City Auditor

Re: Rent Adjustment Program

12.75 hours @ \$80/hr..... \$ 1,020.00

Invoice total **\$ 1,020.00**

FILED
CITY AUDITOR'S OFFICE
2016 JUN 17 AM 9:13

Weekly Consultant Time Sheet

Oakland City Auditor

424 Orange St.
#308
Oakland, CA 94610
(415) 595-9751

Consultant Name: Carlos Hickerson

Manager Name: Stephen Lawrence

Week Starting: **16 May -15 June 2016**

Day of Week	Time In	Time Out		Time In	Time Out	Total Hrs	Regular Hrs	
Mon 5/16	8:30 AM	9:30 AM				1.00	1.00	RAP v12
Fri 5/20	11:00 AM	2:00 PM				3.00	3.00	RAP v19
Sun 5/22	12:30 PM	1:45 PM				1.25	1.25	RAP v19
Sun 6/5	9:00 AM	11:00 AM				2.00	2.00	Goldman appendix edits
Fri 6/10	9:00 AM	10:00 AM		10:30 AM	12:00 PM	2.50	2.50	RAP v27 findings 9 & 10
Sun 6/12	12:00 PM	2:00 PM		3:00 PM	4:00 PM	3.00	3.00	RAP v28
						0.00		
						0.00		

Total Hours: 12.75

Rate/Hr: 80.00

Total \$: 1,020.00

Invoice total \$: 1,020.00

Carlos Hickerson 15-Jun-16
Employee Signature Date

Manager Signature Date

FILED
CITY AUDITOR'S OFFICE
2016 JUN 17 AM 9:13

INVOICE No. OCA-08
CPO 2016009453

Carlos Hickerson
424 Orange St. #308
Oakland, CA 94610
(415) 595-9751
Carlos.Hickerson@Gmail.com

31 AUG 2016

To: City of Oakland
Accounts Payable
1 Frank H Ogawa Plaza
Oakland, CA 94612

RE: Billing period 1 – 31 Aug 2016

Contact: Stephen Lawrence, Assistant City Auditor

Re: Cashier audit report and Memo of Concern

15.50 hours @ \$80/hr..... \$ 1,240.00

Invoice total **\$ 1,240.00**

INVOICE No. OCA-9
CPO 2016009453

Carlos Hickerson
424 Orange St. #308
Oakland, CA 94610
(415) 595-9751
Carlos.Hickerson@Gmail.com

22 NOV 2016

To: City of Oakland
Accounts Payable
1 Frank H Ogawa Plaza
Oakland, CA 94612

RE: Billing period 1 Sept – 22 Nov 2016

Contact: Stephen Lawrence, Assistant City Auditor

Re: Cashier and Zero Waste reports

16.00 hours @ \$80/hr.....

\$ 1,280.00

Invoice total \$ 1,280.00

Services Received
from contractor.

Stephen Lawrence
Assistant City
Auditor 11/25/2016

INVOICE No. OCA-10
CPO 2016009453

Carlos Hickerson
424 Orange St. #308
Oakland, CA 94610
(415) 595-9751
Carlos.Hickerson@Gmail.com

19 DEC 2016

To: City of Oakland
Accounts Payable
1 Frank H Ogawa Plaza
Oakland, CA 94612

RE: Billing period 28 Nov – 16 Dec 2016

Contact: Stephen Lawrence, Assistant City Auditor

Re: Cashier and Zero Waste reports

26.5 hours @ \$80/hr..... \$ 2,120.00

Invoice total \$ 2,120.00