

City of Oakland TRAVEL EXPENSE VOUCHER ATH/OPD2016 - 175

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14. Airplane	- 1 - i -	INAN	SPORTATION	EXPENSE				- Rissal List	TOTALS
15. Checked Beggage	- 		 	 		_			
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25. Dinner	29.00	29.00	29.00	10.00	 			45.00 *	64.00
26. Ladging				·	 				87.00
27. Telephone/Telegra	on				-	- 	-		-
28. Other					†	-			
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33. Claim Approved by	Finest Condess Di	Jaka.		32. I certify ur	ider penalty o	of perjury that t	e above is a t	ue statement of costs in	46.00
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Entered By

Account Payable

City of Oakland TRAVEL AUTHORIZATION ATH/OPD2015 - 175

	FOR ACCOU	NTING USE ON	LY
Period	Batch #	Туре	Item

1. Employee Name	2. Date	· · · · · · · · · · · · · · · · · · ·	17F4	WEST OF O	AKLAND IMBONAGE	
BURKE, Dave	1	47 6. 4	[-	
4. Department		17 - Sep-1	4 14	SEP 34	<u>የ</u>	8691
	5. Position T	itle				
Police				olice Of		
6. Travel Destination	7. Number o	f Work Days		8. Departure	Date	9. Return Date
Orlando FL		. 4		25- C	ot-14	28-Oct-14
10. Purpose of Travel	**************************************					
2014 Intl Assn of Chiefs of Police (IACP)	Conference	ce - Exhibi	t Hall			
11. Funding Source	•	12. Total Co.	st Estimate	······································	13. Total adv	ance to employee
Budgeted Funds Available	•	ļ		•		:
Other:	•		\$184.00			\$138.00
14. Transportation	· · · · · · · · · · · · · · · · · · ·			tal Trans	ortation:	0.00
Use of City vehicle requested			.10	rai manaj	oortation.	
Use of private vehicle requested:	Estimated Re	ound-trip Miles		Total:	0.00	
Use of rental vehicle requested:		ed Rental Cost		1 1 m(S);	0.00	•
Airfare/Other (baggage, ground transportation)		imated Airfare		Other:		
15. Registration or Fees						**************************************
Fee paid by employee	·	vendor chi	eck payable	10;		SE-ONLY - Vendor Payment
City will be billed	•					
Fee to be paid in advance \$		Maniday No.		· ·	Programme and the second	
		Veridor No			Amount	
16. Subsistence		17. Estimate	d Lodging		FISCAL U	SE ONLY- Advance Payment
Breakfast 33.00		Per Day			Check No	842141
Lunch 64.00	,	No. Days				10/2/14
Dinner 87.00 Total: 184.00		Tota!	0.00		Amquat	1138.00
18. Department Head Review		·**·······	19. Departme	nt Remarks		
Approved		-				
L Not Approved	•		Officer Burk	e is pavino	for his airfa	are and hotel; he will only
FOR	1-2		ask for mea	l reimburs	ement; he g	oes to the new
1 1 1	40P		technology	exhibits on	ly at this co	nference every year.
Signature	22 SEP	14				
20 City Manager Review	10		21. City Mana	ger Remarks	3 ,	······································
Approved				· .		
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5 23 22 2	55114	ļ				Lodging
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FROM SAME						

Date

SEP 1 9 2014

TRAVEL REQUEST MEMORANDUM 2015-175 OAKLAND POLICE DEPARTMENT

•	_	Chief of Police	S. Whent	200 T O111C	E DEFARIN		28-Aug-14	
· F	•	(Chief / City Admi Burke, Dave	nistrator)		Pr	lice Officer		28691 12745
	41-1	Name (Last, First,	M.L.)					
Assignme	ent Locatio	on: PRMU		Tra	veler's Contac	t# (510) 23		mployee #)
Event N Do not a	i ame ibbreviate	2014 IACP Con	derence			City, State	Orlando, FL	
Start Da	ate	25-Oct-	14	End Date	28-Oct-1	4		
Start Ti	me	. 0800		End Time	1600	Total ?	Training Hours	32
			Estimated Cost	i i				Estimated
55112		ortation:	Tapa sa	55113	Meals** (a)	plicable if over	ight lodging)	Cost \$184,00
•	Pers	Vehicle onal Vehicle* . Miles:)	\$0.00	55212	Registratio	•		\$0.00
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raveler's	Signatus	eX $\stackrel{\checkmark}{=}$	<u> </u>				Date 2	8 Aug 14
		ng Source:						
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Approve		rd this form, sen		re and any othe	المهد المهيئة	ormation to Tra		ed; Fraveler



TF 3269 10/06 Oakland Police Department Non-Department Training After Action Report

After Action Report		
Name:	Serial number:	Today's date:
Dave Burke	8506	13 Nov 14
Primary duties:	<u> </u>	Unit: -
Management of OPD Technology Programs		PRM
Course attended:	Total hours	Dates of attendance:
IACP Conference	of instruction: 32	25 - 28 Oct
Describe the primary course content:	• •	
New Technology Review		•
•		
Was there scenario YES If yes, approximately	y If yes, was it	successful or helpful?
based training? NO how many hours? 4		, source of meaning.
Did the course cover supervisory X YES If yes,	approximately	If yes, was it successful or
or management issues? NO how ma	any hours? 40	helpful? y
Did the course cover YES If yes, a	approximately	If yes, was it successful or
·	any hours? 40	helpful? y
What was the most useful or helpful information/sect	ion/aspect of this course	?
All aspect of the course	• . '	
What was the least useful or helpful information/sect	ion/aspect of this course	?
none		
`		
W/I		
What was your reason for attending this course?	רומר	·
Gain further insight into current technology used by	עואנ	
	esson plan and material	☐ YES
included with this report? NO included with	i this report?	⊠ NO
On a scale of 1 to 5, 1 being poor and 5 being excelle how would you rate this course? \boxtimes 5 \square 4 \square 3		recommend this course for NO
Provide any additional comments you would like to n		
and the same same same so he had a same so he	With and any with a court of the	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
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From:

Burke, Dave

Sent:

Wednesday, September 17, 2014 12:45 PM

To:

Quaintance, Linda

Subject:

FW: IACP 2014 Annual Conference Confirmation

From: IACP 2014 [mailto:lacp@compusystems.com]
Sent: Wednesday, September 17, 2014 12:40 PM

To: Burke, Dave

Subject: IACP 2014 Annual Conference Confirmation



IACP 2014 CONFERENCE REGISTRATION CONFIRMATION



September 17, 2014.

Registration Confirmation: 225244

DAVE BURKE ACT SGT OF POLICE OAKLAND POLICE DEPARTMENT 455 7TH STREET OAKLAND, CA 94607

Dear DAVE BURKE:

This letter serves as a confirmation and receipt of your registration for IACP 2014 (The IACP Annual Conference & Expo). The Conference will be held October 25-28, 2014 in Orlando, Florida, USA. The exhibit hall is open October 26-28, 2014.

ALL BADGES WILL BE PICKED UP ONSITE.

For your convenience, bring this confirmation email with you to the E-Badge pick-up desk on-site at the Orange County Convention Center West Building A Lobby. Your bar code will be scanned and a badge will print instantly. Government issued ID is REQUIRED to obtain your badge. Save Paper – your registration confirmation can be scanned directly from your smartphone device.

Banquet Tickets will be available for pick-up on-site in the Registration area.

REGISTRATION DATES AND HOURS

All official conference events and delegate registration will take place at Orange County Convention Center West Building; 9860 Universal Boulevard, Orlando, Florida, USA. Pre-Registered delegates can check in beginning Friday, October 24, 2014 at 8:00am.

REGISTRATION INFORMATION

Badge Type:

Expo Hall Advance/Onsite/On-Line

First Name:

Registration ID Number: 225244

DAVE

Last Name:

BURKE

Job Title:

ACT SGT OF POLICE

Organization:

OAKLAND POLICE DEPARTMENT

Address:

City:

455 7TH STREET

State:

OAKLAND

Postal Code:

CA 94607

E-Mail:

dburke@oaklandnet.com

Telephone:

(510) 2387423

Fax:

(510) 2386289

REGISTRATION SUMMARY INFORMATION

QTY :	DESCRIPTION	PRICE	TOTAL
1	EXHIBIT HALL (LAV ENFORCEMENT) [[\$0.00
	Total Amount:		\$0.00
	Total Paid:	· · · · · · · · · · · · · · · · · · ·	\$0.00
	Balance Due:	•	\$0.00

REGISTRATION POLICIES

Registration Cancellation Policy:

All cancellations must be in writing and mailed, faxed (Fax 703.836.4543) or emailed. No telephone cancellations will be accepted. A cancellation fee is in effect through October 21, 2014. No refunds issued on or after October 22, 2014. Visit the website for full details.

No Banquet or Foundation Gala Ticket Refunds after October 1, 2014.

EVENT POLICIES

For up to date conference information, including workshop details, exhibitor information, special events, and social media visit the IACP 2014 web page below

www.thelACPconference.org

HOUSING INFORMATION

To make hotel reservations click here or call 877-IACP-123 (from the US, Canada & Caribbean) or +1-212-532-1660 Monday Friday from 9 a.m. To 7 p.m. (ET)...

IACP 2014 APP & SOCIAL MEDIA







Download the IACP 2014 App starting the week of September 15.

After you have downloaded the app, follow these instructions: To access your personal Schedule you created online: click on the 'My Briefcase' icon at the bottom of the Dashboard and enter your e-mail and Registration Confirmation Number (Badge Number) or eCode.

Questions? Concerns? Call 800-THE IACP and ask for Christian Faulkner or Mara Johnston.

From:

Sent:

To:

Subject:

Woo, Winnie Friday, September 26, 2014 1:23 PM Quaintance, Linda FW: Send data from e557EID32501 09/26/2014 13:12 DOC092614.pdf

Attachments:

See attached.



Account Payable

City of Caldand TRAVEL JUHORIZATION ATH/SBJ 2015 - 175

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Period	Batch #	Туре	Itom

SEP 1 9 2014

1. Employee Name	2. Date	ग्रह्माही ग्रह्माही	TY OF CAKLAND	
BURKE, Dave		Sep-14 12 or		204
4. Department	5. Position Title	966-14 1511-	PM 4: 078	pa.i
Police	i			
6. Travel Destination		1: Lant	cer	
Orlando F	" Min	1 KNOW	. \ !	Return Date
10. Purpose	have chay	Caphi	t-14	28-Oct-14
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Lunch 64.00 Dinner 87.00	- 41 T		:	
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20. City Manager Review				-
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Total \$ 2000				
Cinternal Dis	•			• •
Entered By		Date		•

Woo, Winnie

From:

Quaintance, Linda

Sent:

Monday, September 29, 2014 10:43 AM

To:

Woo, Winnie

Subject:

FW: (Burke 2015-175) IACP Conference - 25 Oct 14

Dave Burke's explanation for attending referenced conference per Alex's request.

From: Burke, Dave

Sent: Monday, September 29, 2014 10:39 AM

To: Quaintance, Linda

Subject: Re: (Burke 2015-175) IACP Conference - 25 Oct 14

partmer los Someone from Public Safety ITD, that person does not represent the Oakland Police Department technology needs at the lowest levels. We compliment each other as a team to further the exploration of technology that can then be implemented in the police department and City of Oakland.

I have attended IACP for the pass couple of year without any issues along with members from ITD, and this does not count against backfill since no one else is required to fill in for me. I do not work a field assignment in patrol, I am assigned as the Project Resource Management Supervisor and responsible for seeking out and testing of new Technology for the Oakland Police Department.

IACP offers the ability to see all vendors showing the latest and greatest technology for law enforcement and affords us the ability to see and interact first hand. IACP has 2 tracks and I will be focused on Technology only and reporting to the Chief of Police.

Dave Burke

On Sep 29, 2014, at 12:17 PM, Quaintance, Linda < LQuaintance@oaklandnet.com > wrote:

Hello Gentlemen.

The City Administrator's office has requested further explanation for the reason(s) you are attending the referenced conference. Please reply to this email with that information and I will forward to the CAO to include in your travel request package. I have attached the note sent back to me by Alexandra Orologas.

Thank you for your help.

Linda

Linda Quaintance

Account Clerk II Oakland Police Department Fiscal Services Accounts Payable Unit Desk: (510) 238-6973 Fiscal Main Line: (510) 238-3416 Fax: (510) 238-7490 |quaintance@oaklandnet.com

From:

Quaintance, Linda

Sent:

Thursday, November 13, 2014 3:53 PM

To:

Burke, Dave

Subject:

RE: Post-Travel Documents due to Fiscal Services - 2ND NOTICE (Includes Travel with

No Cost to City)

Attachments:

TF-3269 Non-Dept Training After-Action Report-Oct06.doc; Travel Expense Voucher

6.19.14.xlsx

I'm sorry! This reminder was for the IACP Conference on 25 October. I obtained approval of your travel request to include meals so please sign the attached Travel Expense Voucher and return it to me with the conference itinerary and completed After Action Report then I can get you reimbursed for the remainder (\$184 – \$138 advance = \$46).

Thank youl

Linda

From: Burke, Dave

Sent: Thursday, November 13, 2014 3:28 PM

To: Quaintance, Linda

Subject: RE: Post-Travel Documents due to Fiscal Services - 2ND NOTICE (Includes Travel with No Cost to City)

From: Quaintance, Linda

Sent: Thursday, November 13, 2014 3:13 PM

To: Abdul' Ali, Myra; Bassett, James J.; Burke, Dave; Price, Ghitonna; Taylor, Irabe; Keely, Douglass M; Pope, Randy D;

Fowler, Dometrius; Chan, Nolan J; Wong, Gina; Ventura, Estella; Uttapa, Warit; Salcido, Daniel

Subject: FW: Post-Travel Documents due to Fiscal Services - 2ND NOTICE (Includes Travel with No Cost to City)

SECOND REQUEST - Please see first request below.

IMPORTANT: Please note that even if you are not claiming reimbursement for expenses or mileage you must complete the After Action Report and provide the itinerary and certificate of completion.

Please let me know if you did not attend the training for which you were scheduled.

Thank you for your prompt attention to this matter.

Linda

From: Quaintance, Linda

Sent: Friday, October 10, 2014 11:07 AM

To: Wong, Gina; Ventura, Estella; Ventura, Estella; Uttapa, Warit; Salcido, Daniel; Pullen, David; Miller, Bradley; Martin,

Timothy; Lankford, Kimberly; Keely, Douglass M; Fowler, Dometrius; Cardoza, Michael J.

Subject: Post-Travel Documents due to Fiscal Services

Hello.

According to our records you completed travel in September. Travel policy states that you must submit an original Expense Voucher (if you incurred expenses), as well as an After Action Report, course itinerary and certificate of completion (if provided by venue) with all original receipts within five (5) days of returning from your event. I have attached the Travel FAQ document and required forms for your convenience.

Please do not hesitate to contact me if you have any questions.

Thank you,

Linda

Linda Quaintance

Account Clerk II
Oakland Police Department
Fiscal Services
Accounts Payable Unit
Desk: (510) 238-6973
Fiscal Main Line: (510) 238-3416
Fax: (510) 238-7490
Iquaintance@oaklandnet.com

CHECKNUMBER 1/842141 VENDOR NO . 78691 AMOUNT \$

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

City of Oakland One Frank H. Ogawa Plaza Oakland, CA 94612

DAVE G. BURKE 455 - 7TH STREET OAKLAND, CA 94607

From:

Shavies, Shamika

Sent:

Friday, December 05, 2014 4:01 PM

To:

Quaintance, Linda

Subject:

RE: Insufficient Funds - Sealy/Burke

Hi Linda,

Funds are now available for Burke.

Thank you,

Shamika Shavies
Oakland Police Department
Fiscal Services Division
Phone: 510-238-4767
Fax: 510-238-7490

"The Mission of the Oakland Police Department is to provide the Community of Oakland an environment where they can live, work, play, and thrive free from crime and fear of crime."

From: Shavies, Shamika

Sent: Friday, December 05, 2014 1:45 PM

To: Quaintance, Linda

Subject: RE: Insufficient Funds - Sealy/Burke

Hi Linda,

The BCR posted for Jennifer, let me check on Burke.

Thanks,

Shamika Shavies
Oakland Police Department
Fiscal Services Division
Phone: 510-238-4767
Fax: 510-238-7490

"The Mission of the Oakland Police Department is to provide the Community of Oakland an environment where they can live, work, play, and thrive free from crime and fear of crime."

From: Quaintance, Linda

Sent: Friday, December 05, 2014 1:42 PM

To: Shavies, Shamika

Subject: Insufficient Funds - Sealy/Burke

Hi, Shamika,

The following checks are being held due to insufficient funds:

10P077-15 JENNIFER SEALY	2015-001EXP	18-NOV-14	490.11	490.11 H10P077-15CT # OPD(LQ)
2112.102610.55112.G	510.55112.G411920.PS05			
10P087-15 DAVE G. BURKE O	2015-175EXP	04-DEC-14	46.00	46.00 H10P087-15 OPD(LQ) POL
1010.106410.55113.0	000000.PS01			*

Thank you for your help!

Linda

Linda Quaintance
Account Clerk II
Oakland Police Department
Fiscal Services Accounts Payable Unit Desk: (510) 238-6973 Fiscal Main Line: (510) 238-3416 Fax: (510) 238-7490

Iquaintance@oaklandnet.com

From:

Quaintance, Linda

Sent:

Friday, December 05, 2014 4:49 PM

To:

Dillahunty, Geary

Subject:

Dave Burke TA 2015-175 - Insufficient Funds

Hi Geary,

Shamika moved the funds so the referenced payment should be okay to go.

Thank you,

Linda

Linda Quaintance Account Clerk II Oakland Police Department Fiscal Services Accounts Payable Unit
Desk: (510) 238-6973
Fiscal Main Line: (510) 238-3416
Fax: (510) 238-7490
Iquaintance@oaklandnet.com

From:

Quaintance, Linda

Sent:

Thursday, December 18, 2014 3:54 PM

To:

Dillahunty, Geary

Subject:

2015-175 - Insufficient Funds

Hi, Geary,

Per our accountant, please use the highlighted coding block for the following payment on hold due to insufficient funds:

10P087-15

DAVE G. BURKE

2015-175EXP

4-Dec-14

46

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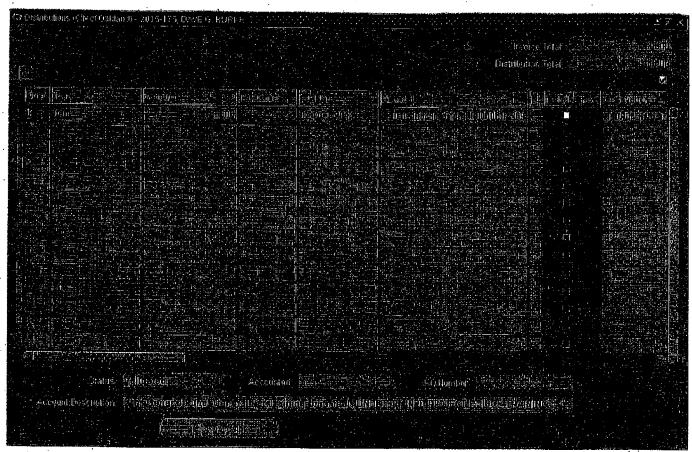
Thank you,

Linda

Linda QuaintanceAccount Clerk II
Oakland Police Department Fiscal Services Accounts Payable Unit Desk: (510) 238-6973 Fiscal Main Line: (510) 238-3416 Fax: (510) 238-7490 Iquaintance@oaklandnet.com

INVOICE NUMBER	VENDOR NO. 78691	CHECK NUMBER 849245
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OAKLAND, CA:94612	DATE 19-DEC-14	AMOUNT \$ ***********************************
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PAYTO THE DAVE TO THE ADAVE TO	S.BURKE STREET	TWO SIGNATURES REQUIRED VOID AFTER 180 DAYS

DAVE G. BURKE 455 - 7TH STREET OAKLAND, CA 94607



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	Due	Advance	Total Exp	Prog	Proj	Acct	Org	Fund
Transportation				PS01	0	55112	106410	1010
Meals	46.00	138.00	184.00	. •		55113		, .
Registration						55212		
Lodging						55114		
Parking						55119		
	96 00	138.00	184.00					

