

OFFICE OF CHIEF OF POLICE
OAKLAND POLICE DEPARTMENT

SPECIAL ORDER 8971-Revised

TO: All Personnel

SUBJECT: Take-Home Vehicle Authorization

EFFECTIVE DATE: 07 Apr 14

TERMINATION: Upon Revision of Departmental General Order I-2,
ASSIGNMENT, SERVICING, AND REPAIR OF POLICE
VEHICLES (17 Apr 00)

The purpose of this Special Order is to revise Departmental policy and procedures regarding take-home vehicles.

Department General Order I-2, new Part I, H is added and shall read as follows:

H. Take-Home Vehicles

1. Only the following personnel are authorized to take an assigned Departmental vehicle home on an on-going basis:
 - a. Chief of Police;
 - b. Assistant Chief of Police;
 - c. All Deputy Chiefs;
 - d. All Captains;
 - e. Homicide Commander;
 - f. Tactical Commanders;
 - g. Tactical Operations Team Leaders (Entry and Sniper);
 - h. Public Information Officer;
 - i. Chief of Staff; and
 - j. Intelligence Division Personnel (Department-owned undercover vehicles).

2. All other marked or unmarked vehicles (including motorcycles), assigned to an individual or unit, shall not be taken home unless authorized as specified in Part 3 below.
3. Division Commanders may authorize subordinate personnel to take home a Department vehicle:
 - a. In an emergency;
 - b. As a convenience to personnel in order to conduct Departmental business or to attend Departmental training; or
 - c. When the member is assigned to an investigative call-out rotation (i.e. Homicide, Fatal Accident Team, Force Investigation Team, etc.)
4. Member Responsibilities

Members have the following responsibilities when using a Departmental vehicle:

- a. Members shall be responsible for paying all daily tolls at bridge crossings and toll roads when not on official police business¹ and all parking citations they receive to the Departmental vehicle while operating the vehicle;
- b. Members shall not operate a Departmental vehicle under the influence of an alcoholic beverage;
- c. Members shall not operate a Departmental vehicle while impaired from any illegal drugs or substances, or any legally prescribed medications;
- d. While operating the Departmental vehicle within the City, members shall minimally have accessible to them the following safety equipment for incidents where the member is prepared and capable of taking police action:
 - 1) A loaded firearm that complies with DGO C-4, SAFETY EQUIPMENT, in a holster, gun rug, or gun box;
 - 2) One pair of handcuffs that complies with DGO C-4; and

¹ Tolls for normal commuting to and from home/work are the responsibility of the member.

- 3) Identification or badge that identifies the operator as an Oakland Police Officer.

By order of



Sean Whent
Interim Chief of Police

Date Signed: 4-7-14