



**City of Oakland
TRAVEL EXPENSE VOUCHER**

FOR ACCOUNTING USE ONLY

Period Batch # Type Item

TEV Number:

1. Employee Name Mohamad Rahnama		2. Position Title Electronics Technician		3. Vendor Number 75087	
4. Department Informaiton Technology Department		5. Travel Destination Sacramento, Ca		6. No. of Work Days 4	
7. Funding Source: <input type="checkbox"/> Budgeted <input type="checkbox"/> Funds Available <input type="checkbox"/> Other		8. Departure Date 4/7/2015		9. Return Date 4/10/2015	
10. Purpose of Travel Oracle Application Users' Group Conference					
11. If City Vehicle Used: Vehicle Number _____ Model _____ Odometer Reading _____ Start _____ End _____ Miles _____ 0 _____			12. If Private Vehicle Used: Liscense No. _____ Model _____ Vehicle Approved for City Yes <input type="checkbox"/> No <input type="checkbox"/>		

TRAVEL EXPENSE CLAIM

13. Day of Week/Date	4/7/2015	4/8/2015	4/9/2015	4/10/2015					TOTALS
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TRANSPORTATION EXPENSE

14. Airfare									
15. City Car Expense									
16. Private Car Expense	\$ 47.27			\$ 47.27					\$ 94.53
17. Local Transportation									
18. Parking	\$ 9.00		\$ 8.50						\$ 17.50
19. Tolls	\$ 5.00								\$ 5.00

REGISTRATION

20. Registration	\$ 295.00								\$ 295.00
21. Special Fees									

LODGING

22. Lodging / Per Diem	\$ 114.41								\$ 114.41
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MEALS & INCIDENTALS

23. Breakfast	\$ 15.25	\$ 10.00	\$ 10.00	\$ 15.25					\$ 50.50
24. Lunch	\$ 15.25			\$ 15.25					\$ 30.50
25. Dinner	\$ 15.25	\$ 31.00	\$ 31.00	\$ 15.25					\$ 92.50
26. Telephone									
27. Baggage Handling									
28. Tips									
29. Other <i>M/E</i>	<i>5</i>	<i>5</i>	<i>5</i>	<i>5</i>					<i>20.-</i>
TOTALS	\$ 516.43	\$ 41.00	\$ 49.50	\$ 93.02					\$ 699.94 <i>719.94</i>

30. Remarks		31. Total Advances & Prepayments \$ -	
32. Balance Due to (From) Claimant \$ 699.94		33. I certify under penalty of perjury that the above is a true statement of costs incurred by me in official business for the City of Oakland	
34. Claim Approved by Department Head <i>Bayan Seble</i> 5-17-15		Signature <i>Mohamad K. Rahnama</i> 5-15-15	
Signature	Date	Signature	Date

Fund	Organization	Account	Project	Program	Amount
1010	46111	55112	0	IP62	94.53
1010	46111	55113	0	IP62	173.50
1010	46111	55114	0	IP62	114.41
1010	46111	55119	0	IP62	22.50
1010	46111	55212	0	IP62	295.-

Submitted by

Date

Account Payable

Date

Buenaflor, Rafaelita

From: Rahnama, Mohamad
Sent: Thursday, May 21, 2015 10:28 AM
To: Buenaflor, Rafaelita
Cc: Dillahunty, Geary
Subject: RE: Travel reimbursement - Sacramento

Save the city money. Most other hotels were packed / full and the rest were more expensive since I could not reserve them ahead of time.

From: Buenaflor, Rafaelita
Sent: Thursday, May 21, 2015 9:49 AM
To: Rahnama, Mohamad
Cc: Dillahunty, Geary
Subject: Travel reimbursement - Sacramento

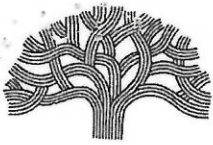
Hi Mohamad,

Please explain why there's only one night hotel accommodation during your 4-day conference in Sacramento. Thanks.

Lita Buenaflor

Accountant II

City of Oakland | Department of Information Technology
150 Frank H. Ogawa Plaza | 7th Floor | Oakland, CA 94612
(510) 238-4938 Office | (510) 238-2281 Fax
rbuenaflor@oaklandnet.com



CITY OF OAKLAND

TRAVEL EXPENSE VOUCHER

FOR ACCOUNTING USE ONLY			
Period	Batch #	Type	Item

1. Employee Name Mohamad Rahnama		2. Position Title Electronics Technician		3. Vendor Number 75087	
4. Department ITD-Public Safety Wireless		5. Travel Destination Sacramento, CA		6. No. of Work Days 4	
7. Funding Source: <input type="checkbox"/> Budgeted <input type="checkbox"/> Funds Available <input type="checkbox"/> Other		8. Departure Date 04/07/2015		9. Return Date 04/10/2015	
10. Purpose of Travel Attend APCO Western Regional Conference					
11. If City Vehicle Used: Vehicle Number _____ Model _____ Odometer Reading _____ Start _____ End _____ Miles 0.00			12. If Private Vehicle Used: License No. _____ Model _____ Vehicle Approved for City Yes <input type="checkbox"/> No <input type="checkbox"/>		

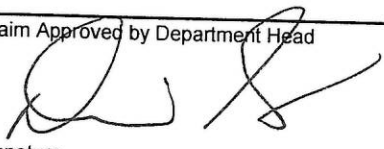

TRAVEL EXPENSE CLAIM							
13. Day of Week/Date	04/07/2015	04/08/2015	04/09/2015	04/10/2015			TOTALS

TRANSPORTATION EXPENSE							
14. Airplane							\$0.00
15. City Car Expense							0.00
16. Private Car Expense	82.20 miles x 2 = \$164.40 x .56			92.07			92.07
17. Local Transportation							0.00
18. Parking	9.00		8.50				17.50
19. Tolls	5.00						5.00

REGISTRATION							
20. Registration	295.00						295.00
21. Special Fees							0.00

SUBSISTENCE EXPENSE (Per Diem)							
22. Full Per Diem							0.00
23. Adj. to Per Diem							0.00

MEALS (Per Diem)							
24. Breakfast - \$11.00		11.00	11.00	11.00			33.00
25. Lunch - \$16.00	16.00						16.00
26. Dinner - \$29.00	29.00	29.00	29.00				87.00
27. Lodging	114.41						114.41
28. Telephone/Telegram							0.00
29. Baggage Handling							0.00
30. Other	5	5	5	5			20.00
TOTALS	\$468.41	\$40.00	\$48.50	\$11.00	\$0.00	\$0.00	\$0.00

31. Remarks		32. Total Advances & Prepayments 0	
35. Claim Approved by Department Head  Signature _____ Date 5/6/15		33. Balance Due to (From) Claimant 659.98	
		34. I certify under penalty of perjury that the above is a true statement of costs incurred by me in official business for the City of Oakland  Signature _____ Date 4.21.15	

Fund	Organization	Account	Project	Program	Amount	ACCOUNTING USE ONLY
4200	46241	55111	000000	1P62	92.07	Check No. _____
4200	46241	55113	000000	1P62	136.00	Date _____
4200	46241	55114	000000	1P62	114.41	
4200	46241	55119	000000	1P62	22.50	
4200	46241	55212		1P62	295.00	

Entered by _____

Date _____

Accounts Payable _____

Date _____

Refer to AI 120, Travel on City Business

travelvoucher rev. 05.08

Print

Clear

Save



CITY OF OAKLAND
DEPARTMENT OF INFORMATION TECHNOLOGY
TRAVEL AUTHORIZATION

Period Batch # Type Item

1. Employee Name Mohamad Rahnama		2. Date 3/25/15		3. Vendor Number	
4. Department ITD- Public Safety Wireless		5. Position Title Electronics Technician			
6. Travel Destination Sacramento, CA		7. Number of Work Days		8. Departure Date 04/07/2015	
				9. Return Date 04/10/2015	
10. Purpose of Travel Attend APCO Western Regional Conference to obtain training related to wireless technology					
11. Funding Source <input type="checkbox"/> Budgeted <input type="checkbox"/> Other <input type="checkbox"/> Funds Available		12. Total Cost Estimate \$ 1,000		13. Name of Employee in Charge if Requestor is Department Head n/a	
14. Transportation <input type="checkbox"/> Use of City vehicle requested: Estimated round-trip miles 176 <input type="checkbox"/> Use of private vehicle requested: Estimated round-trip miles <input type="checkbox"/> Use of rental vehicle requested <input type="checkbox"/> Upon invoice from travel agent or common carrier, prepare check in amount of Payable to: For: <input type="checkbox"/> Advance Payment <input type="checkbox"/> Reimbursement Estimated out-of-pocket costs \$ <input type="checkbox"/> Advance Payment <input type="checkbox"/> Reimbursement Equivalent common carrier rate Authorization Number					
15. Registration or Special Fees Fees for above event \$295.00 <input type="checkbox"/> Fee will be paid by employee for later reimbursement <input type="checkbox"/> City will be billed <input type="checkbox"/> Fee to be paid in advance \$ Make check payable to and Mail check to: Fees include: Breakfast \$11.00 Lunch \$16.00 Dinner \$29.00 Lodging \$450.00					
16. Subsistence <input type="checkbox"/> Subsistence will be paid by employee for later reimbursement. <input type="checkbox"/> Advance requested for itemized expenditures. <input type="checkbox"/> Advance per diem requested - provided check to employee in amount of Full per diem rate for _____ days @ _____ /day = Travel per diem rates _____ days @ _____ /day = Less: Expenses included in registration fee =					
17. Department Head Review <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved Signature [Signature] Date 3-26-15		18. Department Remarks Mileage \$98.56 Registration 295.- Dinner 450.- meals 176.- Total \$919.56			
19. City Manager Review (If overnight accommodations required) <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved Signature [Signature] Date 3/31/15		20. City Manager Remarks			
Entered By Accounts Payable Date Date					

Total
\$33.00
16.00
87.00
136.00

CITY OF OAKLAND
OFFICE OF CITY MANAGER
MAR 27 AM 9:38

Total distance: 82.2 mi
Total Time: 1 hrs 21 min

$$\times 2 \text{ way} = 164.40 \times .56 = \$92.07$$

1	[REDACTED]	0.1 mi	24 secs
2	Turn left onto Jefferson St	0.1 mi	37 secs
3	Turn right onto 12th St	0.1 mi	38 secs
4	Take ramp right for I-980 East toward Walnut Creek	1.0 mi	1 min
5	Take ramp right for I-580 West toward San Francisco	2.1 mi	2 min
6	Keep straight onto I-80 E / I-580 W	3.9 mi	3 min
7	Keep left onto I-80 E	69.4 mi	1 hrs 4 min
8	Keep straight onto I-80 E Branch / US-50 E / Capital City Fwy	3.3 mi	3 min
9	Take ramp right for I-5 North toward Redding	1.2 mi	1 min
10	Take ramp right and follow signs for J Street	0.3 mi	39 secs
11	Bear right onto J St <i>Holiday Inn on the corner</i>	0.9 mi	3 min
12	Arrive at J St <i>The last intersection is 14th St</i>	0.0 mi	0 secs

Carquinez Bridge
LANE 8

COLLECTOR: 7411
Mon Apr 06, 2015 20:24:45
CLASS 2
FARE ID: 5 0000
TOLL PAID: \$ 5.00
PAYMENT METHOD: Cash
SERIAL #: 04329750

SP+
1209 L STREET
SACRAMENTO CA 95814
Rcpt# 18LJ
04/07/15 18:09 L#15 A# 1 Txn# 9197
04/07/15 10:13 In 04/07/15 18:09 Out
Tkt# 026063
MAIN \$ 20.00
Total Fee \$ 20.00
APCO Tues \$ 11.00-
VISA \$ 9.00-
XXXXXXXXXX
Approval No.: 08160C
Reference No.: 00000181
Change Due \$ 0.00
THANK YOU

City of Sacramento

35814 S.
(916) 808- (916) 808-6115

Receipt 0065/0612/612 04/09/15 22:01:22

010101 Pay Parking Ticket \$ 8.50
09/04/15 17:55 - 09/04/15 22:00
Length of stay: 0 Dy. 4 Hr. 5 Min.
02991037055011125099645530??

Total Amount \$ 8.50

Credit Visa \$ 8.50

Visa

ZAHNANA/MOHAMAD K
Customer No. 147 163: 1726 2451 1707AZSU
Amount = \$ 8.50

Thank you

Buenaflor, Rafaelita

From: Rahnama, Mohamad
Sent: Friday, April 10, 2015 3:15 PM
To: Buenaflor, Rafaelita
Subject: WRC RECEIPT

Hi Lita,

Do you need this and other receipts from Sacramento's trip this week
Mohammad

From: none@none.com [mailto:none@none.com]
Sent: Tuesday, April 07, 2015 2:08 PM
To: Rahnama, Mohamad
Subject: 2015 APCO Western Regional Conference RECEIPT

RECEIPT

INVOICE # 5086592637
Tuesday, April 07, 2015

RECEIPT For:
2015 APCO Western Regional Conference
Registration
Sacramento Convention Center - 4/8/2015

Bill To:
att: Mohamad Rahnama
City of Oakland
7101 Edgewater Drive
Oakland, CA 94621
[REDACTED]

Cost Breakdown

Sacramento Convention Center

Mohamad Rahnama Registration Fee	
Total Cost	\$295.00
Total Paid	\$295.00
Total Due	\$295.00
	\$0.00

Payments

Pay Method	Check/Credit Card	Exp	Card Holder	Amt	Status	Auth #	Date
VISA	[REDACTED]	07/17	Mohamad Rahnama	\$295.00	Active	015276	04/07/15

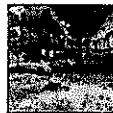
www.iplanevents.com/2015WRC



This booking has been completed.

Your Hotels.com confirmation number: 121774254238. Thank you for booking with Hotels.com

Booking details



Quality Inn Sacramento Convention Center
818 15th St
Sacramento, CA
95814
US
+19164443980

Summary & Room Charges

Check in: **Monday, April 6, 2015**
Check out: **Tuesday, April 7, 2015**
Duration: **1 night**
Room type: **Double Room, 2 Double Beds, Non Smoking**
Total rooms: **1**

Room 1 Double Room, 2 Double Beds, Non Smoking

Number of nights: **1 night**
Number of guests: **Mohamad Rahnama, 2 adults**
Preferences*: **Non Smoking, 2 double**
Nightly charges: **Monday, April 6, 2015**

\$99.49

Tax recovery charges and service fees
Total:

\$14.92
\$114.41

* Please note: Room preferences and Special requests cannot be guaranteed. Special requests are subject to availability upon check-in and may incur additional charges.

Payment Information

Name on card: **Mohamad K. Rahnama**
Card type: **Visa**
Card number: **[REDACTED]**
Billing address: **[REDACTED]**
US

Additional hotel information

Checking in:

Extra-person charges may apply and vary depending on hotel policy.

Government-issued photo identification and a credit card or cash deposit are required at check-in for incidental charges.

Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed.

Amenity highlights:

Quality Inn Sacramento Convention Center features an outdoor pool and a seasonal outdoor pool. High-speed wireless internet access is complimentary. A complimentary breakfast is offered. Complimentary self parking is available on site.

Notification and fees:

Rollaway beds are available for USD 30 per night

Hotel Terms & Conditions

Extra-person charges may apply and vary depending on hotel policy.

Government-issued photo identification and a credit card or cash deposit are required at check-in for incidental charges.

Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed.

Cancellation Policy

Free cancellation until 04/05/15

• If you change or cancel your booking after 2:00 PM, 04/05/15 (GMT-08:00) Pacific Time (US & Canada); Tijuana you will be charged for 1 night (including tax)
We will not be able to refund any payment for no-shows or early check-out.

Map to your hotel

A Schedule Focused on Having Quality Exclusive Vendor Opportunities

In an effort to host a quality event and to maximize participation, the conference organizing committee has planned for 9 hours of exclusive Exhibit hall time with plans to provide lunches both days to those with full conference passes, and there are 14 session times for multiple Professional Development Tracks. There will be plenty to do for everyone!

Tuesday - APRIL 7, 2015

13:00 — 14:00 Professional Development Tracks
14:15 — 15:15 Professional Development Tracks
15:30 — 16:30 Professional Development Tracks

Wednesday - APRIL 8, 2015

8:30 — 10:00 Opening General Session/Keynote
10:00 — 18:00 Exhibits Hall Grand Opening
11:30 — 13:30 **Lunch in the Hall**
14:30 — 15:30 Professional Development Tracks
15:45 — 16:45 Professional Development Tracks
17:00 — 18:00 **Reception in the Hall**
**5.5 Hours Exclusive Vendor Hours*



Thursday - APRIL 9, 2015

9:00 — 10:00 Professional Development Tracks
10:00 — 17:00 Exhibits Hall Open
10:15 — 11:15 Professional Development Tracks
11:30 — 13:30 **Lunch in the Hall**
14:30 — 15:30 Professional Development Tracks
15:45 — 16:45 Professional Development Tracks
18:00 — 22:00 **"Night on the Rails" – CA State Railroad Museum**
**3.5 Hours Exclusive Vendor Hours*

Friday - APRIL 10, 2015

9:00 — 10:00 Professional Development Tracks
10:15 — 11:15 Professional Development Tracks
11:30 — 13:00 **Food For Thought Luncheon**





2015 - APCO International Western Regional Conference

Hosted by the: Northern California Chapter

April 7-10, 2015

**Sacramento Convention Center
1400 J St, Sacramento, California 95814**

**Host Hotel: Hyatt Regency
1209 L St, Sacramento, California 95814
1-888-421-1442**

Reserve Your Exhibit Space Today!

Online Conference Registration and/or Vendor Reservation may be completed at:

www.apcowrc2015.org

or Mail to:

**NAPCO
APCO WRC 2015
PO Box 1033
Elverta, CA 95626**

Sponsorship Opportunities Available!