

SCHEDULE T CONTRACT SUMMARY TRANSMITTAL*

FOR USE BY ALL CITY AGENCIES AND DEPARTMENTS FOR PROCUREMENT, CONSTRUCTION AND PROFESSIONAL SERVICES CONTRACTS 1. Agency: Police Services . Department: 2. Project Name: Contract Extension - Redflex Traffic Systems Inc. for Photo Red Light Enforcement Program. Project Amount: \$4,320,000.00 3. Budget / Funding: (** Multiple Funding Sources - Complete Additional Funding Section on Page 2) Fund #: 2416 Org #: 107510 Account #: 54919 Project #: P328920 Program #: PS14 Encumbrance Amount \$: \$4.32M 4. Project Manager / Responsible Employee Name: Sharon Williams Phone: 777-8637 email: s williams@oaklandnet.com Title: Lieutenant of Police 5. Supervisor / Direct Report or Alternate Employee Contact: Name: Antoné Hicks Phone: 238-4768 email: ahicks@oaklandnet.com 6. Consultant / Contractor Name: Redflex Traffic Systems Inc. Address: 23751 N23rd Avenue, Suite 150, Phoenix, AZ 85085 Phone: 623-207-2302 email: _____ 7. Type of Contract (Mark X): Professional Service: ____ Construction: ____ Commodities: ____ Technology: ____ 8. Statement of Contract Goal / Purpose: 9. Actual or Estimated Notice To Proceed (NTP) Date: August 24, 2011 Estimated Completion Date: February 24, 2011 Resolution Date: July 17, 2007 10. Resolution Number: 80789 11. Location of the Contract Documents: Fiscal Service Division, 455 7th Street, Rm 712, Oakland, CA 94607 THIS PORTION MUST BE COMPLETED BY THE AGENCY / DEPARTMENT AND/OR THE PROJECT MANAGER Insert language below regarding the evaluation of performance and/or audit requirements. For example: This contract is subject to an independent audit initiated by the City of Oakland and/or this contract will be evaluated quarterly according to the deliverables defined below. Please attach separate sheets if required. Performance, Inspection, Fiscal Reporting and Audit Requirements Performance Evaluation: Inspection Requirement: Fiscal Reporting Requirement: Audit Requirement: Date Due Completion Date | Responsible Source (Prime, Sub, Supplier, Other) Performance Deliverables Honoro City Representative: Date: 8-12-11. City Representative Signature: City Clerk: City Clerk Signature:

^{*} Must be attached to the signed Contract / Agreement and the First and Final (last) Payment Requests

CONTENT SUMMARY TRANSMITTAL PROFIDURE

Note: This Contract Summary Transmittal form must be completed and attached to the signed Contract / Agreement

Note: Agency / Department - Project Managers are responsible and must ensure:

Contract Compliance and Employment Services performed the following:

- 1) Compliance Analysis
- 2) Equal Benefits Determination
- 3) Living Wage Determination.

Note: Before submission of a Contract:

Schedule M (Part A and B) must be submitted to the City Attorney's Office for written approval

- 1) Consultant / Contractor must complete Schedule M Part A
- 2) The City Agency / Department must complete Schedule M Part B

Note: A photocopy of the completed Contract Summary Transmittal form must be attached to the first and final payment request:

- 1) Photocopy the front and back of the completed Contract Summary Transmittal form
- 2) Photocopy must be attached to the back-up documentation, on the first payment request and on the final payment request that is submitted to the Finance and Management Agency / Accounts Payable Section

Contract Transmittal Procedure	Date Received	Received Initials	Date Returned	Returned Initials
Contract: Send to the City Attorney's Office for First Review				
Contract: Send to the Consultant / Contractor				
Contract: Send to the City Attorney's Office for Final Signature			-	PUF 912du
Contract: Send to the Agency / Department Fiscal Services to Encumber Funds				, ,
Contract: Send to the Finance and Management Agency / Purchasing Division ***			÷ .	
Contract: Send to the Agency / Department for Director's Signature	9/23/11	AUS		
Contract: Send to City Administrator's Office for Approval (for contracts over \$15,000)				
Contract: Send to City Clerk's Office	a/21/4	THE STATE OF THE S		

^{***} All Contracts are sent to the Finance and Management Agency / Purchasing Division to ensure the required Funds are encumbered Funds that are not encumbered may result in a delayed payment to the Consultant and/or Contractor

**Additional Funding Section

Fund Number	Organization Number	Account Number	Project Number	Program Number	Encumbrance Amount
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				14.4	

PROFESSIONAL SERVICE TIMELINE FORM

ID Number: 2586	Project No:			
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PROFESSIONAL SERVICE TIMELINE FORM

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Contract Summary



Police Services Agency

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Deanna Santana, City Administrator

From:

Lt. Sharon Williams

Date:

August 12, 2011

Re:

Exclusive Agreement between the City of Oakland and Redflex Traffic Systems, Inc. for

the Enforcement of the Photo Red Light Enforcement Program

Justification: (prepared by project manager)

We are seeking a six month extension on the current contract with Redflex, Inc. to continue the Red Light Camera Enforcement System in the City of Oakland. Approval of Resolution No. 80789 C.M.S., dated July 17, 2009 authorizes the City Administrator to approve said extensions without return to Council, which is why we are seeking her signature.

Per your request, the following contract summary information is provided:

1.	Using Agency:	Police Services Agency		•
2.	Contact Person/#	Sharon Williams, Lieutenant of F	Police, # 777-8637	
3.	Contract Type:	Professional Services	,	· · · · ·
4.	Detailed Description	n of Deliverables: <i>Enforce Photo F</i>	Red Light Program	
5.	Life of Contract:	Starting Date: August 31, 2007	Ending Date : <u>Septembe</u>	<u>r 25, 2011</u>
6.	Amount of Contract	: <u>\$4,320,000.00</u>		
7.		<u>7-17-07</u> Ordinance # 2416.107510.54919.P328920.PS		
8.	must sign this contr for final approval: a. City At b. Agency	es signed off on this contract? (YE ract. Signatures must be obtained torney's office:No / Head:Noctor:No	before submission to the City	•
9.	Time Sensitive?	Yes		

Please remember to initial the Schedule- T. Thanking you in advance for your attention to this matter.

city Administrator Contract Authority Checklist

(Purchasing Ordinance, OMC Chapter 2.04)

Contract Authority (OMC §2.04.020.A). If "NO" is indicated for <u>all</u> questions in the *Type of Contract* section <u>or</u> the Council <u>has</u> approved this contract expenditure in an <u>Appropriation Resolution</u>, the City Administrator's authority to award and execute this contract is:

\$100,000 for Procurement, Construction and Services (includes non-professional, professional, technical and scientific services)

Limited Contract Authority (OMC §2.04.020.B). If "YES" is indicated for any of the questions in the Type of Contract section and Council has not approved this expenditure in an Appropriation Resolution, the City Administrator's authority to award and execute this contract is:

\$50,000 for Procurement, Construction, Non-professional Services \$15,000 for Professional, Technical or Scientific Services

Loans, Development Agreements (e.g., Development and Disposition Agreements, Exclusive Negotiating Agreements, etc.), Real Estate Agreements (Leasing, Sales or Acquisition of Real Property). The Purchasing Ordinance does not establish any City Administrator authority to award or execute these types of agreements. Such authority is contained in the Oakland Charter and separate legislation.

Pay-go Grant Authority (OMC 2.04.017). The City Administrator is authorized to make Pay-go grants on behalf of Council members to a non-City organization (e.g., a school or neighborhood association) in any amount, provided the grant will be used for purposes consistent with restrictions on the pay-go funding source.

Type of Contract (OMC §2.04.020.B.1)

This contract is not related to a program of project that is identified in the current CIP or operating budget.

Yes (not in either budget)

No (is in CIP/Operating budget)

Is this contract for services or supplies related to affordable housing projects?

Yes

No

Is this contract paid for, directly or indirectly, with Redevelopment Agency funds?

Yes

No

Is this contract paid for, directly or indirectly, with voter-approved measure funds?

Yes

No

Is this contract for the purchase of any technological, computer or computerized system services, software, equipment,

hardware or products?

Yes

No

Appropriation Resolution (OMC §2.04.020.B.3)

This Contract was approved in Appropriation Resolution No. 80789 C.M.S., attached. Yes N

(Includes: 1) description of material/service, 2) contract amount, 3) funding source; 4) estimated time for execution and completion of contract, 5) statement whether program/project supported by contract is "new" or "previously existing.")

Competitive Award Process: Request for Proposals or Bid

The contractor or vendor was selected through a competitive process.

(Yes) No modified

Or, the competitive bidding or RFP/RFQ process was waived in Resolution No. 5075 C.M.S. attached.

Completed by Contract Administrator/Project Manager, on this 12th day of Aug 2011.

Rev. OCA.DMM.DEC2009.334492

WORK ORDER - CONTRACT ADMINISTRATION & PURCHASING

Please submit a com	pleted WORK ORDE	R to initiate services					
Submitted by_Antoné H	icks			ent Traffic Di			
Agency_Police Services	Agency		Departm	ent Traffic Di	vision		
Agency _Police Services Project ManagerShare Name of ProjectCon Name of ConsultantR	on Williams		EXECUTIVE PARTY SERVICES TO		328920 <u>4</u>		
Name of ProjectCon	tract Extension w	th Redflex Traffi	c Systems Inc. 10	r Photo Red Ligh	Enforcement Pro	ogram	
Name of ConsultantR	edflex Traffic Sys	tems, Inc				· · · · · · · · · · · · · · · · · · ·	
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RedFlex notes - Wednesday, August 17, 2011

- 1. Resolution 80789 states the following
 - a. **Waive the standard competitive bid process** and approve a modified competitive process
 - b. Award for a period of 37 months
 - c. Award in the amount not to exceed \$4,320,000.00
 - d. Award with and option to extend up to 4 years in 2 year increments under the same terms and conditions
 - e. City Administrator authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend this agreement for services except for an increase in the contract amount without returning to Council.

The Agreement states the following:

- 1. On page 7 under Section 2 "Terms"
 - a. Agreement shall commence as of the date hereof "Agreement was made on August 31 2007"
 - b. shall continue for a period of 3 years after the Installation Date (the "Initial Term") Note: expires August 31, 2010/September 31, 2010 with out the date of operational Installation.
- 2. On page 5 under Section 1.12 "Installation date of the Photo Red Light Program" (this is the "Initial Term" of the agreement)
 - a. means the date on which Redflex completes the construction and installation of at least one (1) <u>Intersection Approach</u> in accordance with the terms of this Agreement so that such <u>Intersection Approach</u> is <u>operational</u> for the purposes of functioning with the Redlight Photo Enforcement Program.
- 3. On page 5 Section 1.15 "Operational Period" states:
 - a. means the period of time during the Term, commencing on the *Installation Date*, during which the Photo Red light Enforcement Program is functional in order to permit the etc
- 4. Pending complaint with Vivian Inman dated July 19, 2011

Therefore, based on the above information:

- 1. When was the Installation Date of the first <u>operational</u> Red light? This will give us the exact date of the agreement and the termination date for 37 months as based on the Resolution.
- 2. Based on that date you might be ok with not preparing a "letter for a Renewal Term". We should prepare an Amendment to extent the agreement out for 2 years and not six months, not unless the Project Manager has a reason for the 6 months.
- 3. If the first operational Intersection Approach was operational in early 2008, then this agreement is already expired.

4. If the first operational Intersection Approach was operational in late 2008, you should be able to "Renew" the contract for 2 additional consecutive and 2 automatic years following the expiration of the Initial Term. Remember the Initial Term is based on the Installation Date of an operational Redlight.

I am going to suggest that in the mean time that we proceed with gathering all the additional documentation necessary to move the "2 year Renewal Term" forward while we determine what the actual Installation date will be. I will prepare a draft "Renewal/Amendment" for 2 years for this project in preparation of the Installation Date.

Can you provide me with a (1) Contact person name, (2) Phone number and (3) An email so that I can initiate the renewal of all schedules, insurance, business tax license etc. I hope this helps.

August 3, 2011.

Redflex Traffic Systems, Inc Attention: Ms. Karen Finley-President & CEO 23751 N. 23rd Avenue, Suite 150

Re: Contract Extension

Dear Ms. Finley,

The City of Oakland (hereinafter "the City") hereby agrees to extend the term (hereinafter the "Extension") of the Agreement (hereinafter "the Agreement") with Redflex Traffic Systems, Inc., originally entered into on or about August 24,2008, for a Red Light Camera Enforcement System (hereinafter the "RLCS") for a period of time of six (6) months after the date of August 24, 2011. By execution below and return to the City, Redflex also agrees to the subject Extension.

The City of Oakland hereby agrees, warrants, and represents that it has all rights, power and authority to enter into this six month Extension of the Agreement, execute and deliver this letter and perform in full, any and all duties and services in connection therewith. By execution below and return to the City, Redflex also agrees, warrants, and represents that it has all right, power and authority to enter into the subject extension and to execute and return this letter agreement and perform in full, any and all duties and services in connection therein.

Except as expressly amended in writing in this letter, the Agreement and any and all amendments, attachments, and exhibits attached thereto and incorporated herewith by reference shall be unchanged and shall remain enforceable and in full force and effect.

Redflex Traffic Systems, Inc		
Ms. Karen Finley-President &	& CEO	
August 2, 2011		
If you have any questions or contact the undersigned.	wish to discuss this matter furthe	r, please do not hesitate to
Sincerely		
Deanna Santana City Manager		•.
Agreed and Accepted: REDFLEX TRAFFIC SYSTI	EMS, INC	

Karen Finley

President & CEO

Contract Summary



Police Services Agency

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Deanna Santana, City Administrator

From:

Lt. Sharon Williams

Date:

August 12, 2011

Re:

Exclusive Agreement between the City of Oakland and Redflex Traffic Systems, Inc. for

the Enforcement of the Photo Red Light Enforcement Program

Justification: (prepared by project manager)

9. Time Sensitive? ____Yes_

We are seeking a six month extension on the current contract with Redflex, Inc. to continue the Red Light Camera Enforcement System in the City of Oakland. Approval of Resolution No. 80789 C.M.S., dated July 17, 2009 authorizes the City Administrator to approve said extensions without return to Council, which is why we are seeking her signature.

Per your request, the following contract summary information is provided:

1.	Using Agency:	Police Services Agency	
2.	Contact Person/#	Sharon Williams, Lieutenant of Pol	ice, # 777-8637
3.	Contract Type:	Professional Services	
4.	Detailed Description	n of Deliverables: Enforce Photo Re	d Light Program
5.	Life of Contract:	Starting Date: <u>August 31, 2007</u>	Ending Date : September 30, 2010
6.	Amount of Contract	: <u>\$4,320,000.00</u>	
7.	-	<u>7-17-07</u> Ordinance # <u> </u>	<u>Pesolution # 80789</u> and
8.	must sign this contr for final approval:		/ <i>NO</i>) Indicate the name of the person that efore submission to the City Administrator

Please remember to initial the Schedule- T. Thanking you in advance for your attention to this matter.

b. Agency Head: ___No____ c. Contractor: ___No____

WORK ORDER LOG

DIVISION OF: Contracting PRIORITY Non-Emergency
WORK_ORDER 14561 ENTRY_DATE 8/17/2011 ENTER_BY: Linda Jones - x7736
SUBMITTED_BY Antone Hicks SB_PHONE_N
AGENCY Police Services DEPARTMENT Traffic
PROJECT_MANAGER Sharon Williams PM_EXT 8637
PROJECT_NO P328920 NAME_OF_CONSULTANT Redflex Traffic Systems, Inc.
PROJECT_NAME Contract Extension with Redflex Traffic System
FEDERAL FORMAL CONTRACT TYPE PURCHASING ORDINANCE, OMC PROJECT PROJECT
No Yes No
WORK ORDER DESCRIPTION Amend Existing Contract
ADDITIONAL
INFORMATION
FOR INTERNAL USE ONLY
LEAD_STAFF Nocoasha Henry - x5222 DATE RECEIVED: 8/17/2011
DATE ASSIGNED: 8 /17/2011 DUE DATE: DATE COMPLETED:
RETURNED TO SEMDER DATE

WORK ORDER - CONTRACT ADMINISTRATION & PURCHASING

Please submit a completed WORK ORDER to initiate servi					
Submitted by AutonocHicks Agency Agency Police Services Agency Project Manager Sharon Williams Name of Project Contract Extension Williams Name of Consultant Redflex Traffic Systems with the same of Consultant Redflex Traffic Systems with the Systems with the same of Consultant Redflex Traffic Systems with the Systems with the			ixigion		
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☐ Emergency sewer repairs ☐ Special CEDA Request					
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Administrator Contract Authority Chaklist

(Purchasing Ordinance, OMC Chapter 2.04)

Contract Authority (OMC §2.04.020.A). If "NO" is indicated for all questions in the Type of Contract section or the Council has approved this contract expenditure in an Appropriation Resolution, the City Administrator's authority to award and execute this contract is:

\$100,000 for Procurement, Construction and Services (includes non-professional, professional, technical and scientific services)

Limited Contract Authority (OMC §2.04.020.B). If "YES" is indicated for any of the questions in the Type of Contract section and Council has not approved this expenditure in an Appropriation Resolution, the City Administrator's authority to award and execute this contract is:

\$50,000 for Procurement, Construction, Non-professional Services \$15,000 for Professional, Technical or Scientific Services

Loans, Development Agreements (e.g., Development and Disposition Agreements, Exclusive Negotiating Agreements, etc.), Real Estate Agreements (Leasing, Sales or Acquisition of Real Property). The Purchasing Ordinance does not establish any City Administrator authority to award or execute these types of agreements. Such authority is contained in the Oakland Charter and separate legislation.

Pay-go Grant Authority (OMC 2.04.017). The City Administrator is authorized to make Pay-go grants on behalf of Council members to a non-City organization (e.g., a school or neighborhood association) in any amount, provided the grant will be used for purposes consistent with restrictions on the pay-go funding source.

Type of Contract (OMC §2.04.020.B.1)

Circle One

This contract is not related to a program of project that is identified in the current CIP or operating budget. No (is in CIP/Operating budget) Yes (not in either budget)

Is this contract for services or supplies related to affordable housing projects?

Is this contract paid for, directly or indirectly, with Redevelopment Agency funds?

Is this contract paid for, directly or indirectly, with voter-approved measure funds?



Is this contract for the purchase of any technological, computer or computerized system services, software, equipment Yes hardware or products?

Appropriation Resolution (OMC §2.04.020.B.3)

This Contract was approved in Appropriation Resolution No. 30789

No

(Includes: 1) description of material/service, 2) contract amount, 3) funding source; 4) estimated time for execution and completion of contract, 5) statement whether program/project supported by contract is "new" or "previously existing.")

Competitive Award Process: Request for Proposals or Bid

The contractor or vendor was selected through a competitive process.

No modified

Or, the competitive bidding or RFP/RFQ process was waived in Resolution No. 3076

ract Administrator/Project Manager

_, on this 12th day of Aug 2011

Rev. OCA.DMM.DEC2009.334492

WORK ORDER - CONTRACT ADMINISTRATION & PURCHASING

Please submit a com	pleted WORK ORDE	R to initiate service	: :es::::::::::::::::::::::::::::::::::				
Submitted by Antoné H Agency Police Services Project Manager Share Name of Project Consultant R	icks						
Agency Police Services		Departm	ent Traffic Di	vision			
7. (3.5 (II)	37711iama		Extension Extension	n 	328920h		
Project ManagerShare	The Red Sever Taff	Systems Inc. fo	Photo Red Light	ht Enforcement Program			
Name of ProjectCon Name of ConsultantR	tems, Inc.						
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			Complete City Aa Authority Checkin	Immistrator's Contract/ Grant			
Federal ProjectYes	ally to jech x mi					1.	
Federal ProjectYes Type of Contract:Co			Professional	Services RFI	PRFQ	1	
PROJECT BUDGET	AMOUNT	FUND	ORGNA	ACCOUNTED TO THE PROPERTY OF T	PROJECT	PROGRAM	}
Postage						•	
Advertising Contractor's Payment	\$4,320,000.00	2416	107510	54919	P328920	PS14	'
Duplicating	- 12						1
							,
	- Pleaseiche	ck one or more b	oxes below and	prővide details if	needed	:	
CONTRACTADM			APPENDING AN	URCHASING	24	•	:.
☐ Start Bid Proces	ss (initial conference)			I Initiate Purcha	se Order	•	
, X Amend existing	contract	1 / 11		l Emergency Eu	rchase,Order		
From 9 /4030 Schedule, Boile	rplates and/or Form	ns	Sequestions.	CEDA Reques Surplus Equip			
☐ Initiate of RFP/	RFQ/NIB process			: -	,		
☐ Emergency sew	er repairs					Millios.	
— □ Special CEDA	Request						
Other Other							
☐ Pre-Bid Date Preference _ / _ / _ ☐ Submittal Due Date Preference _ / _ /							
☐ Bid Due Date Preference // ☐ Submittal Due Date Preference/ ☐ Project Priority 1* (Requires Dept. Head Approval) ☐ Project Priority 2*							
El Liolect Hours	1 (Acquires 24pm 12	- Process	•			<u> </u>	
For Contract Administration *Priority 1 Projects: Projects:	on: ects marked in this	s category will b	e expedited above	e all others. The	Department Head	1 requesting that	the
project be expedited must	sign off on the pro	ject concerning th	ne urgency.	_			
_				. d	days and subject	to delays because	of
*Priority 2/Normal Proces	ss: Projects in this	category will be j	processed through	the normal proce	suite and subject	12586	, 01
Emergency Projects.			All to a be with any type page (page)	TO A STREET THE STREET STREET	<u> </u>	, <u>2,00</u>	
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Work Order # 1		Lead Staπw it	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	- Virginia	Completed	// 144/	
Forwarded for Furthe	r Action To	Social Eduit	//CC La Socia	i Equity/LEs	Purchasing	Admin :	
Date/Forwarded		Date:Assigned	d 25./254./455	Date _i	Completed		
Returned to Sender (incomplete)/Da	te Returned		ש ate://ReceIVE)d <u>- / </u>		

(Purchasing Ordinance, OMC Chapter 2.04)

Contract Authority (OMC §2.04.020.A). If "NO" is indicated for all questions in the Type of Contract section or the Council has approved this contract expenditure in an Appropriation Resolution, the City Administrator's authority to award and execute this contract is:

\$100,000 for Procurement, Construction and Services (includes non-professional, professional, technical and scientific services)

Limited Contract Authority (OMC §2.04.020.B). If "YES" is indicated for any of the questions in the Type of Contract section and Council has not approved this expenditure in an Appropriation Resolution, the City Administrator's authority to award and execute this contract is:

\$50,000 for Procurement, Construction, Non-professional Services \$15,000 for Professional, Technical or Scientific Services

Loans, Development Agreements (e.g., Development and Disposition Agreements, Exclusive Negotiating Agreements, etc.), Real Estate Agreements (Leasing, Sales or Acquisition of Real Property). The Purchasing Ordinance does not establish any City Administrator authority to award or execute these types of agreements. Such authority is contained in the Oakland Charter and separate legislation.

Pay-go Grant Authority (OMC 2.04.017). The City Administrator is authorized to make Pay-go grants on behalf of Council members to a non-City organization (e.g., a school or neighborhood association) in any amount, provided the grant will be used for purposes consistent with restrictions on the pay-go funding source.

Type of Contract (OMC §2.04.020.B.1)	Circle One
This contract is not related to a program of project that is identified in the current C	IP or operating budget.
Yes (not in either budget) No (is in the state of the sta	CIP/Operating budget)

Is this contract paid for, directly or indirectly, with Redevelopment Agency funds?

Is this contract paid for, directly or indirectly, with voter-approved measure funds?

Is this contract for services or supplies related to affordable housing projects?

Is this contract for the purchase of any technological, computer or computerized system services, software, equipment, hardware or products?

Appropriation Resolution (OMC §2.04.020.B.3)

This Contract was approved in Appropriation Resolution No. 80789 C.M.S., attached.

(Includes: 1) description of material/service, 2) contract amount, 3) funding source; 4) estimated time for execution and completion of contract, 5) statement whether program/project supported by contract is "new" or "previously existing.")

Competitive Award Process: Request for Proposals or Bid

The contractor or vendor was selected through a competitive process.

No medified

Or, the competitive bidding or RFP/RFQ process was waived in Resolution No. 5016

, on this 12th day of Aug Completed by tract Administrator/Project Manager

Rev. OCA.DMM.DEC2009.334492