



VIOLENCE PREVENTION & PUBLIC SAFETY OVERSIGHT COMMITTEE

January 28, 2008
6:30 p.m. to 9:00 p.m.
City Hall, Hearing Room 1, 1st Floor
1 Frank H. Ogawa Plaza, Oakland, CA 94612

DRAFT MINUTES

1. Roll Call and Determination of Quorum

The meeting was convened at 6:45 p.m., by Vice Chairperson Naor. A roll call was performed:

Oversight Committee Members Present: (9) Blevins, Dorado, Johnson, Lee, Owens, Torres and Vice Chairperson Naor. Chairperson Dillard Smith and Member Lemley arrived late.

Oversight Committee Members Absent: (1) Strickland-Meads

Staff Present: Andrea Youngdaul, Sara Bedford, Anne Marks, Department of Human Services; Peter Fitzsimmons, OPD; Gilbert Garcia, Jeff Baker, Office of the City Administrator

2. Open Forum

The following individuals spoke on this item:

- Sanjiv Handa
- Jim Dexter
- Darnell Levingston
- Colleen Brown
- Don Link
- Rebecca Kaplan

3. Approval of Draft Minutes from the Violence Prevention & Public Safety Oversight Committee Meeting of November 19, 2007.

The following individuals spoke on this item:

- Sanjiv Handa

Motion by Member Blevins to accept Minutes of November 19, 2007. Motion seconded by Members Dorado. Motion passed by consent.

Motion by Member Owens to accept Minutes of December 3, 2007. Motion seconded by Member Torres.

Member Johnson requested all recommendations from the Oversight Committee forwarded to the Public Safety Committee and/or the City Council be included in the following Oversight Meeting minutes for review by the Committee

Motion passed by consent. Members Blevins abstained.

4. Report Regarding Revenues, Expenditures and Interest as of September 30, 2007, October 31, 2007 and November 30, 2007

The following individual(s) spoke on this item:

- Sanjiv Handa

Motion by Member Johnson to accept Report Regarding Revenues, Expenditures and Interest as of September 30, 2007, October 31, 2007 and November 30, 2007. Motion seconded by Member Owens. Motion passed by consent.

Motion by Member Johnson to accept report Regarding Revenue, Expenditure and Interest as of September 30, 2007, October 31, 2007 and November 30, 2007. Motion seconded by Member Owens. Motion passed by consent.

The meeting was adjourned at 9:10 p.m.

THERE WAS NO OTHER BUSINESS CONDUCTED AT THIS MEETING DUE TO DEFECTIVE NOTICE.

VIOLENCE PREVENTION & PUBLIC SAFETY
OVERSIGHT COMMITTEE
(SPECIAL MEETING)

February 13, 2008
6:30 p.m. to 9:00 p.m.
City Council Chambers, 3rd Floor, City Hall
1 Frank Ogawa Plaza, Oakland, California 94612

DRAFT MINUTES

Oversight Committee Members Present (7) Maya Dillard Smith, Nicole Lee, Donald Blevins, Eli Naor, Amy Lemley, Deirdre Strickland Meads, Ron Owens.

Oversight Committee Members Absent (3) Marcus Johnson, Jose Dorado, Roseann Torres.

Staff Present: Office of the City Administrator, Deborah Edgerly, Jeff Baker, Claudia Albano; Office of the City Attorney, Mark Morodomi, Michele Abney; Department of Human Services, Andrea Youngdaul, Sara Bedford, Anne Marks; Oakland Police Department, Assistant Chief Howard Jordan.

1. Roll Call and Determination of Quorum. Chairperson Dillard Smith convened the twenty-first meeting of the Violence Prevention & Public Safety Oversight Committee at 7:04 p.m. The roll call was taken. Members present were (7) Chairperson Dillard Smith, Nicole Lee, Donald Blevins, Eli Naor, Amy Lemley, Deirdre Strickland-Meads and Ron Owens.

Members absent were (3) Marcus Johnson (excused absence), Jose Dorado and Roseann Torres. The requirement for a quorum (seven members)

2. Open Forum.

There were seven speakers under this item.

- Sanjiv Handa
- Rashidah Grinage
- Geoff Collins
- Alternier B. Cook
- Lorie Hill
- Henry Hintz
- Gene Hazzard

3. Approval of Violence Prevention and Public Safety Oversight Committee Annual Report for Forwarding to the Oakland City Council.

There were five speakers on this item:

- Greg Hodge
- Charles Porter
- Larry Benson
- Gene Hazzard
- Josephine Lee

Chairperson Dillard Smith provided an overview of the Annual Report.

Member Lemley suggested an external independent audit of police recruitment process be an additional recommendation to the Annual Report.

Member Owens suggested an examination of the written police officer test be conducted to ascertain the nexus between the written test and actual skills required to become a police officer with a focus on standards.

Member Blevins suggested the Committee proceed with going through the each of the twenty-two recommendations.

Member Lemley suggested a recommendation that the City Council resume meeting weekly until the diminution of the present public safety crisis.

Member Naor noted that this is the first attempt by the Oversight Committee to provide an annual report to the City Council – the report is by no means perfect but a work in progress.

Chairperson Dillard Smith stated the report provides a synopsis of the legislative mandate put forward by Measure Y that delineates the use of funds and outline the convening of the Measure Y oversight Committee. The annual report summarizes the findings of the independent evaluation that was prepared by Berkeley Policy Associates and the RAND Corporation. The recommendations are aimed to be tangible administrative procedural programmatic improvement for Measure Y and are intended to inspire debate to inform policy that results in action that enhances and strengthens the City's approach to prevent violence and improve public safety.

Recommendation 1: The Measure Y Oversight Committee requests the City Council and the Mayor adopt a single integrated violence prevention strategy.

Member Blevins suggested the word "request" be replaced with the word "recommend" throughout the Annual Report.

Member Lemley asked "what does a single integrated violence prevention strategy" look like.

Chairperson Dillard Smith responded that an integrated strategy lays out how our various components that we're funding are integrated with one another.

Member Lee added that an integrated strategy includes having geographic focuses and coordinating Measure Y providers with police services in specific geographic hotspots is an example of an integrated strategy.

Member Owens stated that he would like to see perpetrators of violence and ex-offenders included as collaborators in the "integrated strategy."

Recommendation 1 was modified by the members of the Oversight Committee to read:

Recommendation 1: The Measure Y Oversight Committee recommends City Council and the Mayor adopt a single integrated violence prevention strategy focused on coordination of violence prevention efforts.

Recommendation 2: The Measure Y Oversight Committee recommends City Council and the Mayor ensure transparency in evaluation.

Member Lemley suggested a re-wording of Recommendation 2 – that the Oversight Committee play an active and integral role in the design of the Measure Y evaluation and implementation.

Recommendation 2 was modified by members of the Oversight Committee to read:

Recommendation 2: The measure Y Oversight Committee recommends City Council and the Mayor ensure the Oversight Committee plays an integral role in the design and implementation of the independent evaluation.

Recommendation 3: The Measure Y Oversight Committee recommends that City Council and the Mayor resolve the allocation of Measure Y resources between police services and violence prevention programs.

Member Blevins voiced concern that it is not clear from the wording of the recommendation "what is there to resolve," what exactly is the Mayor and the City Council to resolve.

Member Strickland-Meads agreed, stating that now is not the appropriate time to reallocate funding away from OPD to violence prevention programming.

Member made a motion to strike Recommendation 3 from the draft Measure Y Annual Report.

The motion was seconded by Member Blevins.

A roll call vote was taken:

Ayes: Blevins

Strickland-Meads

Lee

Lemley

Naor

Nays: Dillard Smith

Owens

Motion passed: 5 Ayes/2 Nays.

Recommendation 3 of the draft Measure Y Annual Report is stricken from the report.

Recommendation 4. The Measure Y Oversight Committee recommends that City Council and the Mayor make strategic funding decisions 1) based on past performance and evaluation and 2) to support long term, sustainable investments in violence prevention.

Recommendation 4 was modified by the Measure Y Oversight Committee to reflect the change in numbering sequence resulting from the elimination of draft Recommendation 3 from the draft report and suggested content as follows:

Recommendation 3: The Measure Y Oversight Committee recommends that City Council and the Mayor comply with the Measure Y mandate that funding for violence prevention programs be based on past demonstrated success and ensure uniform evaluation standards across all programs funded by Measure Y.

Recommendation 4: The Measure Y Oversight Committee recommends that City Council and the Mayor direct OPD and DHS to host quarterly workshops to bring PSOs, NSCs, NCPCs and service providers together to better integrate programming.

Recommendation 5. The Measure Y Oversight Committee recommends City Council and the Mayor agree that the Measure Y Oversight Committee should host an annual retreat bringing together DHS, OPD, City Administrator, Mayor, Council, County Agencies, Measure Y grantees, CPAB, NCPCs, philanthropy, and other elected officials to provide status updates on Measure Y and to brainstorm improvements that strengthen Measure Y's impact and integration.

Recommendation 6. The Measure Y Oversight Committee recommends City Council and the Mayor to set aside interest earnings in a fund to: 1) incubate new ideas and 2) emergency response strategies.

Recommendation 7. The Measure Y Oversight Committee recommend City Council and the Mayor enact standard operating procedures in partnership with the Measure Y Oversight Committee to improve the administration of Measure Y.

Member Lemley expressed concern that the draft annual report was not collaboratively written by Members of the Oversight Committee and notwithstanding the effort of the Chairperson in writing the annual report this is not a pattern that should be utilized in the future.

Chairperson Dillard Smith responded that several members of the Oversight Committee contributed to the drafting of the annual report and that the staff may be of assistance in developing a process and schedule whereby future reports could be planned well ahead of time to allow for a more collaborative process.

Recommendation 8: The Measure Y Oversight requests City Council and the Mayor ask the Budget Office to work with the Oversight Committee to develop a consistent, legible and comprehensive budget format by March 2008.

Member Blevins suggested the word "ask" be changed to "direct."

Recommendation 9: The Measure Y Oversight Committee recommends City Council and the Mayor ask staff to update OPD staffing projections to reflect actual PSO hires, academy graduations and retirements.

Member Lemley recommended the language be changed to "direct" and that a member of OPD command staff be assigned to attend Oversight Committee meetings in order to keep the Committee of OPD staffing issues.

Recommendation 10: The Measure Y Oversight Committee recommends City Council and the Mayor request an audit of quality controls for Measure Y funds.

Member Blevins suggested the recommendation be changed to recommend that the City Council and the Mayor "expand" the audit to include quality controls for Measure Y funds."

Chairperson Dillard Smith responded that she believed the language of the recommendation suggests that a "third party auditor" perform an audit to determine if the Measure Y funds were "properly dispersed."

Member Blevins stated that the present language gives the impression that an additional audit is to be performed – the changed recommendation provides the quality control issue be included in the existing audit.

Chairperson Dillard Smith responded that she didn't know if the quality control issue could be included in the existing audit process. She noted that the 2006 and 2007 audits did not look at the "efficacy" of expenditures or whether the expenditures were "properly dispersed" pursuant to the Ordinance.

City Administrator Edgerly responded that her office could research the matter and inquire whether our current outside auditor could fold the "properly dispersed" issue into their current scope of work.

Recommendation 11: The Measure Y Oversight Committee recommends the City Council and the Mayor request that city staff reconvene the monthly All-Hands Meetings as a coordination tool.

Chairperson Dillard Smith informed the Committee that in light of information that the All-Hands meetings occur on a regular, monthly basis, she would modify the Recommendation 11 to request that Members of the Oversight Committee be invited to attend and participate in the monthly All-Hands meetings.

Recommendation 12: The Measure Y Oversight Committee recommends City Council and the Mayor work to set priorities that immediately hire the 63 officers promised by Measure Y.

Recommendation 13: The Measure Y Oversight Committee recommends City Council and the Mayor work to immediately fill all vacant NSC positions and reassign NSCs back to OPD.

Chairperson Dillard Smith remarked she did not have sufficient information regarding the recommendation posed by Member Johnson regarding the NSCs to engage in a discussion regarding this recommendation.

Member Strickland-Meads stated that the NSCs were assigned to the City Administrator's Office and should be re-assigned to the police department and that Member Johnson's recommendation should remain as part of the Annual Report recommendations.

City Administrator Edgerly pointed out that the NSCs are presently in the Police Department and their immediate supervisors are in the Police Department. The only difference is the NCSs' boss, their manager, reports to the City Administrator.

Member Naor made a motion that Recommendation 13 be removed from the Annual Report.

The motion was seconded by Member Strickland-Meads.

A roll-call vote was taken on the motion to strike Recommendation 13 from the Annual Report.

Ayes:

Nays:

Blevins

Dillard Smith

Lee

Owens

Lemley

Naor

Strickland-Meads

The motion passes 5-2. Recommendation 13 is stricken from the Annual Report.

Recommendation 14: The Measure Y Oversight Committee recommends the City Council and the Mayor work to allow OPD to hire police technicians who can work alongside PSOs to more effectively solve community problems.

Member Lemley asked whether there had been an Oversight Committee discussion regarding police technicians?

Chairperson Dillard Smith responded that there had been no discussion regarding police technicians and suggested that the recommendation be "re-worded" to direct the Mayor and City Council to work with OPD to determine which positions can be civilianized.

Member Blevins stated that he was uncomfortable with the present wording of the recommendation and that its OPD's decision to determine whether positions within the department can be civilianized.

Chairperson Dillard Smith responded that the language as proposed enables OPD to do just that; however, the recommendation directs City Council and the Mayor to advance the conversation regarding civilianizing police department positions. The final wording of the Recommendation should be as follows:

Recommendation 15: The Oversight Committee recommends to the City Council and Mayor to work with OPD staff to determine what functions of the Department can be civilianized to free up officers to answer calls for service and to work on their problem solving projects.

Member Blevins stated that he would be more comfortable with the wording "if any positions could be civilianized."

Chairperson Dillard Smith replied "ok."

Recommendation 16: The Measure Y Oversight Committee recommends the City Council and the Mayor work with staff and their constituents to increase community engagement and multi-agency collaboration.

Recommendation 17: The Measure Y Oversight Committee recommends City Council and the Mayor work with OPD to strengthen community policing through increased training and capacity building for PSOs and re-evaluate the structure and protocols for coordination between PSOs and NSCs.

Recommendation 18. The Measure Y Oversight Committee requests City Council and the Mayor ask city staff to develop minimum quality standards and uniform performance metrics for each program area and integrate them into future RFPs.

Member Lemley noted the recommendation sends the wrong message; that there are no quality standards or performance standards presently in place.

Chairperson Dillard Smith responded "that's not the intent here. There are performance standards and benchmarks. The way that I understood the evaluation there were certain benchmarks programs had to meet – how many people were served, what was the dosage and intensity of those services but there was not necessarily any minimum program standards that said a qualified program has these various components. I would like to see minimum quality standards in the programs area that have been identified by Human Services for funding."

Member Lemley voiced concern that her understanding of the Annual Report process is that recommendations in the report should reflect issues reviewed by the Oversight Committee. "Did I miss a report about performance standards?" This recommendation may be something you feel strongly about based on your experience, but it certainly was not anything presented to us in the evaluation that each program needed minimum performance standards.

Member Strickland-Meads made a motion to approve Recommendation 18 as written.

Member Blevins seconded the motion.

A roll-call vote was made regarding the motion to approve Recommendation 18 as written:

Ayes:	Nays:
Blevins	Lemley
Dillard Smith	Owens
Lee	

Naor
Strickland-Meads

The motion to approve Recommendation 18 as written passed 5-2.

Director Youngdahl, Department of Human Services noted that all programs have received site visits, including grantees that were not competitively bid, such as the Unified School District and Alameda County Health Care Services and that BPA has been requested to include all programs in the evaluation. Lastly, there are program guidelines and recommendations in the RFP process that are very explicit and DHS has always been focused on outcomes and the contracts are performance-based.

Member Blevins made a motion to accept the remainder of the report and the report be modified to reflect the discussion and changes made tonight.

Recommendation 19. The Measure Y Oversight Committee recommend City Council and the Mayor ask staff to increase the frequency and enhance the scope of technical assistance and training for Measure Y grantees.

Recommendation 20. The Measure Y Oversight Committee recommends City Council and the Mayor ask city staff to host bi-monthly grantee meetings to establish protocols that streamline referrals to programs and coordinate case management.

Member Strickland-Meads seconded the motion.

Staffperson Baker noted there were two recommendations set forth in the beginning of the meeting, one that an external independent audit of the police department recruitment process be performed and two, that an examination be made of the police testing process to ascertain the nexus between the written police test and the actual skills required to become a police officer with a focus on standards. Should these two recommendations be added to the report?

Chairperson Dillard Smith noted that the two recommendations should be added to the report.

Member Blevins stated that he could support the first recommendation but not the second.

Member Lemley added that the recommendation two, as stated, could be inferred from the earlier audit/recruitment recommendation without additional reference to police testing standards.

Member Strickland-Meads agreed to the modification.

Member Naor asked staff whether the recommendations as amended by the Oversight Committee would be modified by staff and delivered to the City Administrator?

Chairperson Dillard stated she would modify the report and deliver the final report to staff and members of the Oversight Committee.

Staffperson Baker noted the Annual Report must be in its final form by 11:00 a.m., Thursday, February 14th and delivered to the City Administrator's Office for inclusion in the Public Safety Committee's agenda package.

A roll-call vote was taken on the motion to approve the Violence Prevention and Public Safety Committee Annual Report as presented with the recommendation modifications made during the February 13th meeting:

Ayes:

Nays:

Blevins
Dillard Smith
Lee
Lemley
Naor
Owens
Strickland-Meads

The motion to approve the Violence Prevention and Public Safety Committee Annual Report as presented with recommendation modifications passed 7-0.

The meeting was adjourned at 9:26 p.m.



VIOLENCE PREVENTION & PUBLIC SAFETY OVERSIGHT COMMITTEE

March 17, 2008
6:30 p.m. to 9:00 p.m.
City Hall, Hearing Room 1, 1st Floor
1 Frank H. Ogawa Plaza, Oakland, CA 94612

DRAFT MINUTES

Oversight Committee Members Present: (8) Blevins, Dorado, Johnson, Lee, Naor, Owens, Strickland-Meads, Torres

Oversight Committee Members Absent: (2) Lemley, Dillard Smith

Staff Present: Jeff Baker – Office of the City Administrator; Andrea Youngdahl, Sara Bedford, Anne Marks – Department of Human Services; Peter Fitzsimmons, Sherry Jackson – Oakland Police Department;

1. Roll Call and Determination of Quorum

The twenty-fourth meeting of the Violence Prevention and Public Safety Oversight Committee held on March 17, 2008 was called to order and roll call was performed at 6:45 pm. Eight members were in attendance, which satisfied the requirements for a quorum.

2. Open Forum

The following individuals spoke on this item:

- Sanjiv Handa

3. Approval of Draft Minutes from the Violence Prevention & Public Safety Oversight Committee Meetings of January 28, 2008, February 13, 2008 and February 25, 2008.

The following individuals spoke on this item:

- Sanjiv Handa

A Motion was made by Member Blevins to approve the draft minutes from January 28, 2008, February 13, 2008 and February 25, 2008.

Member Strickland-Meads abstained from voting on the Minutes of January 28, 2008 since she was not in attendance. Additionally, Member Strickland-Meads requested that a statement attributed to her in the Minutes of February 13, 2008 (page 6, paragraph six) be excluded from the motion to approve pending re-examination by staff to ensure accuracy. The request was accepted as a friendly amendment to the Motion to approve. The Motion was seconded by Member Owens.

The Motion passed by consensus.

4. Report Regarding Measure Y Revenues, Expenditures and Interest as of December 31, 2007 and January 31, 2008.

Staffperson Jeff Baker gave the report. Baker pointed that a "carryforward" line item has been added to the budget sheet to identify funds unspent and carryforwarded each fiscal year. Secondly, there has been a decrease in funds collected in the parking surcharge and if the decrease continues at this pace the fund would experience a \$1M shortfall at the end of FY 2008. Lastly, Baker acknowledged a meeting between he and Gilbert Garcia in CAO, Budget, wherein the creation of a more "functional" budget document could be created for the Oversight Committee.

There was one speaker on this item:

- Sanjiv Handa

Member Strickland-Meads made a motion to form an ad hoc group of Oversight Committee Members Lemley, herself and interested others, to develop a more "functional" budget document.

Motion seconded by Member Owens.

The Motion passed by consensus.

Member Owens made a motion to approve the Measure Y Revenues, Expenditures and Interest Reports of December 31, 2007 and January 31, 2008. Member Torres seconded the Motion.

The Motion passed by consensus.

5. Oversight Committee Discussion: Calendar of Events, 2008. Vice Chairperson Naor requested Committee Members review the list of possible events for Calendar Year 2008.

Annual Retreat
Quarterly "big tent" meeting
All Hands Meeting Dates
Berkeley Policy Associates/RAND Evaluation Report
Measure Y Committee Recommendations to City Council
Measure Y Budget Review and Input for City Council Deliberations for the Fiscal Year

Vice-Chairperson Naor led the discussion. The overall sentiment is there needs to be sufficient time planned and agendized whereby the Measure Y Oversight Committee can adequately weigh-in on issues relevant to Measure Y; its programs, grantees, and public entities that implement the programs. Secondly, the retreat conducted in FY 2006-07 was inclusive with representation from all stakeholders including the Community Policing Advisory Board, OPD, Office of the City Administrator, the Department of Human Services and others. Future events should include an "attendance list" whereby invitees and constituents are known ahead of time to ensure the availability of stakeholders.

Staffperson Baker suggested the development and introduction of an annual calendar of events at the next meeting whereby Members of the Oversight Committee may discuss and provide comment to the respective bodies.

Member Blevins suggested limiting the number items on the Oversight Committee agenda to accommodate major reports and discussions on pressing violence prevention matters going before the Public Safety Committee and/or the City Council.

6. Staff Report on City of Oakland Staff Positions Paid By Measure Y

Staffperson Baker provided the report. Measure Y supports three primary violence prevention objectives: (1) 63 new police officers for community policing and other focused policing efforts; (2) full staffing for 25 fire engine companies and 7 truck companies (ending rotating closures); and (3) violence prevention programs. Pursuant to a request from the Measure Y Oversight Committee, a list of staff positions funded by the Measure Y Fund is provided for review and consideration. The report identifies departments, staff positions, job descriptions, work performed for Measure Y, percentage of work hours charged to the Measure Y Fund and the total cost of all staff positions (sworn and non-sworn) charged to Measure Y for FY 07-08.

The following individuals spoke on this item:

- Sanjiv Handa

No action was taken on this informational report.

7. Staff Report: Recommendations on the Mayor's Street Outreach Program and Renewing and Extending Pilot Programming for Gang Intervention and Homicide Crisis Response Team

Staffperson Sara Bedford, DHS, gave the report. DHS is bringing a series of reports to the April 8th Public Safety Committee, represented in the brief report before the Oversight Committee. One of the recommendations is in regard to street outreach services; three non-profit agencies have been recommended for funding, (1) Leadership Excellence in collaboration with Healthy Oakland (serving West Oakland) \$175,000; California Youth Outreach (Central Oakland with an additional focus on Latino gang activities in both Central and East Oakland) \$225,000; and Youth UpRising (conducting outreach in East Oakland through its Peacekeepers Program under Senator's Perata's Violence Prevention Initiative) \$175,000; for a total of \$575,000. The programs are funded with \$375,000 from Measure Y Funds and \$200,000 from the Mayor's discretionary fund. These programs will start in April 2008 and run through June 2009.

In addition, the report recommends one-time funding for pilot programs. Two of the programs are up for renewal presently; the Crisis Response Team (a two-year program comprised of Catholic Charities along with Alameda County Mental Health Services) that does exceptional good work and have met or exceeded most of their benchmarks, is being recommended for a fifteen month contract to the end of June 2009, in the amount of \$300,00 for Catholic Charities and \$100,000 for Alameda County Mental Health with an additional \$25,000 from the Measure Y Reserve to extend the Catholic Charities to June, 2009.

Similarly, two pilot gang prevention/intervention contracts are recommended for funding; Oakland Unified School District Alternative Education with California Youth Outreach (CYO) will extend their gang work in the Alternative Education Schools for an additional 5 months (January 31, 2009 – June 30, 2009) for an additional \$78,000 (funded from the unexpended balance in the Measure Y Reserve) for a total contract of \$268,000 for 17 months. Project ReConnect (provides parenting classes for families with young children at risk of gang violence) is recommended for a contract extension of six months (December 2008 – June 30, 2009) for an additional \$80,000 (for a total contract of \$165,000 for 18 months). An additional program left off the list is Youth Alive! Caught in the Crossfire (crisis response team) a \$65,000 annual contract that is being recommended for renewal and extended 3 months (with \$20,000 from Measure Y Reserve). The total Measure Y Reserve funds expended for all pilot programs is \$123,000, leveraged with the newly acquired \$80,000 from CalGrip.

Vice Chairperson Naor requested Oversight Committee notification of events where grantee non-profits celebrate their successes to provide an opportunity for Members of the Oversight Committee to participate and/or attend.

There was one speaker on this item:

- Sanjiv Handa

Member Blevins made a Motion to Approve the recommendations of DHS regarding contract renewals. Motion was seconded by Member Owens. Member Johnson abstained from the vote. Motion was approved by consensus.

8. Oversight Committee Discussion Item: Communications to Public Regarding Official Recommendations From Oversight Committee By Members of the Oversight Committee

Member Blevins noted that recent comments and documents presented to the Public Safety Committee and the City Council did not clearly represent the recommendations of the Oversight Committee and were "editorial comments" of an Oversight Committee member. In the future, sufficient time must be scheduled on the Committee agenda to fully review weighty issues and adherence to a process whereby the recommendations of the Oversight Committee are clearly set forth.

Member Naor agreed with the need for timely notice of upcoming weighty issues and suggested the earlier proposed calendar as a way to stay apprised of upcoming issues.

Member Torres commented on the need of a process whereby the recommendations of the Oversight Committee are set forth in the public arena with clarity.

There were two speakers on this item:

- Sanjiv Handa
- Gene Hazzard

9. Oversight Committee Discussion Item: OPD Recruitment Plan, February 2008 – Deployment Measurement Tools, Periodic Audits and Reimbursement of Measure Y Funds

Peter Fitzsimmons, Fiscal Services Manager, OPD, apprised the Oversight Committee of OPD plans to track expenditures surrounding the OPD recruitment plan. To date, meetings with Dee Lyons, a consultant with OPRN, Sgt Orozco, OPD Recruitment Section and OPD Training Division have occurred determine how to "track" expenditures. In accounting terms, "project codes" are being developed in the Oracle budget system to track expenditures.

Vice Chairperson asked how the "tracking system" is recording the monies being returned or repaid to the Measure Y fund?

Peter Fitzsimmons responded that the system contemplated does not track monies being returned to the Measure Y Fund.

Vice Chairperson Naor requested a clear report from OPD of police recruiting efforts as well as the expenditure of Measure Y funds. Further, as Measure Y funds are expended, a system should be developed to track the recompense of Measure Y funds from OPD.

There were two speakers on this item:

- Sanjiv Handa
- Darnell Bussey

10. Future Agenda Items

- Plans will be developed for:
- a. Outside Oversight Committee meetings
 - b. Establish Ad Hoc Budget Meeting
 - c. Calendar of Events
 - d. Committee Training re Brown Act

There was one speaker on this item:

- Sanjiv Handa

11. Adjournment

Member Blevins made a Motion to Adjourn the meeting. The Motion was seconded by Member Johnson. The Motion was approved by consensus. The meeting was adjourned at 9:05 p.m.

VIOLENCE PREVENTION AND PUBLIC SAFETY
OVERSIGHT COMMITTEE

April 21, 2008
6:30 P.M. TO 9:00 P.M.
City Hall, Hearing Room 1
1 Frank Ogawa Plaza, Oakland, California 94612

DRAFT MINUTES

The twenty-fifth meeting of the Violence Prevention and Public Safety Oversight Committee held on April 21, 2008, was called to order and roll call was performed at 6:35 p.m.

Oversight Committee Members Present: Blevins, Dorado, Johnson, Lee, Lemley, Naor, Strickland-Meads, Torres [arrived late], and Chairperson Dillard Smith.

Oversight Committee Members Absent: Owens (excused absence)

Nine members were present. A quorum was achieved.

Staff present included: Deputy Chief Kozicki, Captain Poulson, Peter Fitzsimmons, Sherry Jackson, OPD; Mark Morodomi, City Attorney; Sara Bedford, Anne Marks, DHS; Jeff Baker, Office of the City Administrator.

1. Open Forum

There were three speakers on this item:

- Colleen Brown
- Charles Porter
- Sanji Handa

2. Approval of Minutes: A motion was made by Member Naor to approve the draft minutes from the April 21, 2008 Oversight Committee meeting. The motion was seconded by Member Blevins. Chairperson Dillard Smith abstained from the vote due to her absence from the March 17th meeting. The motion passed by consensus.
3. Item 5, Report from Measure Y Ad Hoc Budget Committee, was heard out of sequence at the request of the Chair. Members Strickland-Meads and Lemley provided the report. A recommendation was made to consider a request to staff to produce quarterly budget reports rather than monthly reports to capture material items in the expenditure budget and allow staff to produce narrative clarifications for specified expenditures. Secondly, the Oversight Committee revenue and expenditure reports are always at least a month behind since the city's book close

on the 14th of the month and the Oversight Committee meets on the third Mondays of the month. Thirdly, the Ad Hoc Budget Committee recommends creating a standing subcommittee in order to delve into the budget process – a change that would require modification of the Oversight Committee's by-laws which prohibit standing committees. Lastly, the Ad Hoc Budget Committee recommended changing the Oversight Committee meeting dates to quarterly meetings from the current monthly meetings.

Member Naor suggested several ad hoc committees be created, i.e., recruiting, violence prevention programs, finance, and the evaluation are potential centers of focus.

Member Lemley asked for Members willing to volunteer to research the idea of "standing committees" to link with quarterly meetings. Member Dorado and Torres volunteered to participate in the research.

There was one speaker on this item:

- Sanji Handa

4. Item 4., Report Regarding Measure Y Revenues, Expenditures, Fund Balance and Interest Earned as of February 29, 2008, was taken out of order. Staff person Baker provided the overview of the report for the Committee. Highlights include ongoing shortfall in revenue from the parking surcharge due to diminishing revenue from the Oakland Airport parking facilities.

Chairperson Dillard Smith asked whether the expenditure report for Finance and Management (police recruitment) included the \$7.7 million allocated from the Measure Y Fund for police recruitment.

Peter Fitzsimmons, OPD Fiscal Manager responded that the expenditures from the \$7.7 million recruitment pool will appear in next month's expenditure document.

Member Naor asked whether Measure Y is funding six full-time staff to administer the Measure Y Fund and if so, the Measure Y Ad Hoc Committee should explore the particulars of the number of administrative staff positions paid from the fund.

Chairperson Dillard Smith asked why OPD Measure Y PSO positions are listed in the budget document under "Patrol" since "patrol officer" positions are different from "problem-solving" officer positions?"

Peter Fitzsimmons explained that Measure Y expenditures are broken down into five distinct areas that are in alignment with city council mandated programs. Program PS11 is OPD's patrol program and includes the problem-solving

officers, the Crime Reduction Teams and the sergeants that supervise the PSOs. All are included in OPD program PS11, which is entitled "Patrol."

Member Lemley asked, "So it's no longer community policing."

Peter Fitzsimmons responded that OPD has never had a city council mandated program as part of their budget entitled "community policing."

Chairperson Dillard Smith stated that there is a legislative mandate for community policing under Measure Y.

Peter Fitzsimmons stated that each year the City Council passes a city-wide budget. It's a program based budget that corresponds with programs within each department. The term "patrol" is simply the title of the program PS11. The title may be changed if that is the request.

Member Torres asked why the "Criminal Investigations," budget line item, which encompasses Measure Y officers charged with investigating allegations of domestic violence and child abuse, have no labor charges or operating and maintenance expenditures?

Peter Fitzsimmons replied that Criminal Investigation provides the budget for officers that are assigned to domestic violence and child abuse in the Youth and Family Services Division and OPD has not assigned any Measure Y officers to the Family Services Division.

Deputy Chief Kozicki, Bureau of Field Operations, OPD, added that this is the difference between staffing and budget. OPD investigates incidents of domestic violence and child abuse. Measure Y affords OPD an opportunity to fund positions in those investigative units. At this point we have 63 Measure Y funded positions; we have filled 41 of those positions with PSOs and PSO Sergeants. We have not filled the Measure Y position in investigations, school resource officers or for the crime reduction teams. There are additional positions that remain to be filled and we are hopeful to fill these positions as we complete the process of accelerated hiring. We are investigating domestic violence and child abuse allegations, they are serious crimes, but we do not charge Measure Y since we have not hired using Measure Y funds.

There were two speakers on this Item.

- Sanji Handa
- Jim Dexter

Member Johnson made a motion that we accept the Revenue and Expenditure Report of February 29, 2008. Member Dorado seconded the motion. The motion was approved by consensus.

5. **Item 6. Report from the City Auditor: Measure Y Violence Prevention Program Audit, Scope of Audit and Participation in the Measure Y Performance Audit Review Committee.** Courtney Ruby, City Auditor and Tammy Willis, Performance Audit Manager, Office of the City Auditor, gave the report. Tammy Willis reported the City Auditor has initiated an audit of the Measure Y Violence Prevention Program. The main objective of the audit is to review the City's administration of grant awards since the inception of Measure Y. We will also determine if the grantees are meeting the terms and conditions of their contracts. We are presently in the planning phase of the audit. Once the planning phase is completed we will begin to conduct audit field work. Upon completion of audit field work we will draft a report of our findings and recommendations and the report will be provided to the general public.

Courtney Ruby, City Auditor, provided additional scope on the Measure Y Audit as well as the creation of the Measure Y Performance Audit Review Committee. The intent of creation of the committee is to allow city stakeholders to see into the audit process, educate and inform the public and city officials how a performance audit is conducted, how we meet generally accepted government auditing standards and the importance of the timely implementation of audit recommendations. I requested the Mayor, the City Administrator and the Director of Human Services, each select a representative to serve on the Performance Review Committee. Additionally, I requested there be representation from the following four citizens groups: the Central Labor Council of Alameda County, the Chamber of Commerce, the League of Women Voters, and of course, the Measure Y Oversight Committee. The Committee will be asked to convene for a minimum of four meetings and the first meeting is set for Wednesday, May 14th. The initial meeting will be to review audit scope and the audit process. The following meeting will be held in August or September will be to review the final audit findings and recommendation. A follow-up meeting will be held in November on final audit recommendations. In January 2009 a quarterly status and update of audit recommendations and their implementation.

Chairperson Dillard Smith volunteered to serve as a representative from the Measure Y Oversight Committee.

Courtney Ruby, City Auditor, added that the audit of Measure Y violence prevention services does not mean that the City Auditor is unaware of the issues surrounding the police department portion of Measure Y. An accounting has been made of the OPD portion of Measure Y funding by the City Auditor.

There was one speaker on this item:

- Sanji Handa

A motion was made by Member Naor to accept the invitation from the City Auditor regarding Oversight Committee participation in the Audit Performance

Review Committee and Chairperson Dillard Smith's participation on behalf of the Oversight Committee. The Motion was seconded by Member Blevins. The motion was passed by consensus.

5. **Staff Report: Update: OPD Geographic Districting Program.** Deputy Chief Kozicki provided the oral report. OPD initiated the geographic districting on January 12, 2008. The initiative divided the city into three geographic areas. The system is being adopted by the Mayor's Office which is implementing a system of public safety districts based on the geographic district model. Each area is under the command of a police Captain. Each Captain is given all of the patrol or uniform resources available within the department to solve problems both at the response for service level as well as the problem-solving level in their area. The resources given to the Captain were the patrol function, the problem-solving officers, the crime reduction teams, in some cases the special officers funded by the Oakland Redevelopment Agency and/or foot patrol officers. We believe the program is going as planned. We were able to implement a new shift structure – moving from a 4/10 shift deployment model to a 12-hour shift deployment model. The model allowed us to slightly improve efficiency by eliminating the administrative time associated with coming to work and getting off work one day in a two week or 14-day cycle. It also allowed us to increase the continuity of which officers are assigned to an area. We also implemented a new requirement upon our patrol officers to engage in patrol-based problem-solving. Each officer is required to engage in 1-3 problem-oriented policing projects in their assigned area per year. We now have 249 officers who are doing these projects that are tied to their performance evaluations. The same system applies to their Sergeants. This system allows the problem-solving officers to engage in more detailed, long-term problem-solving or to work with the Crime Reduction Teams, Neighborhood Crime Prevention Councils on their priorities. As far as cost of the reorganization, we have realized about an 8% reduction in the use of mandatory overtime – we have eliminated the use of mandatory overtime and have gone to a system of voluntary overtime. This is one of the benefits anticipated from use of the new system. Overtime, in the last six weeks, has again climbed to previous levels. We attribute that to a serious shortage of supervisors and command officers in Patrol that are requiring us to backfill in those assignments on overtime. We have to maintain a span of control as required by our Settlement Agreement.

Member Blevins asked how, with the 3 12-hour shifts are the other 4 hours spent?

Deputy Kozicki responded that it works like a hybrid, in a fourteen day cycle, the officers work 2 on, 2 off, 3 on, 2 off, 2 on, 3 off. There's an A Shift and a B Shift and they mirror each other throughout the fourteen day cycle.

Chairperson Dillard Smith asked whether the shift change created havoc in the seasoned veteran officers' personal lives resulting in increased lateral transfers of veteran officers to surrounding jurisdictions?

Deputy Chief Kozicki responded that OPD has not experienced a mass exodus of senior officers. Further, there are not a lot of police departments hiring right now; we have went from a boon market to a bust market. A number of police departments have frozen hiring and Oakland is actively hiring.

Chairperson Dillard Smith asked whether there will be a mass exodus with the full 12% salary increase in July, 2009 from the police contract.

Deputy Chief Kozicki responded that the raise will not kick in until July, 2009. There are about fifty officers who can retire at that time. Oakland is a difficult tough environment to work in but we are not having a lot of trouble recruiting people and I don't believe we are going to have a lot of trouble retaining people. It is tough, but we do compensate our officers very, very well. The Chief has said that one of his goals is to make Oakland officers the highest paid in the State. A big challenge that we are going to face is the issue of field training. Our organization is going to have to make significant sacrifices in order to train these large numbers of officers. Without a doubt, this is going to result in us having to close some specialized units such as foot patrol, traffic enforcement, the gang unit, the PAC Team, and the Crime Reduction Teams. The one area the Chief has committed to maintaining is the problem-solving officers. We will maintain the problem-solving officers and keep that in place while we go through this challenging time of accelerated hiring.

Member Strickland-Meads asked whether the Deputy Chief stated OPD will eliminate the gang unit.

Deputy Chief Kozicki responded that for 8 months OPD will have almost 100 officers in field training. We will have to suspend specialized operations as we take the senior, experienced officers out and have them train new officers in patrol.

Member Strickland-Meads asked how will the suspended areas, particularly the gang unit, be covered during the 8 month period?

Deputy Chief Kozicki responded that many groups, such as the business retail districts, have problems with these moves. Many of the Crime Reduction Teams are vital to reducing crime in neighborhoods. However, the sheer number of people graduating from the academies require field training. The experienced officers are in the specialized units. These same officers are needed to train the next generation of officers.

Member Strickland-Meads stated that the use of the \$7.7 million to recruit new officers was a bad idea; the money should have been spent on recruiting lateral transfers of experienced officers rather than recruiting new officers through academies which will take away from our specialized units that we desperately need.

Deputy Chief Kozicki stated that the upside is OPD has struggled to get the people needed on the job, whether it be regular police officers or Measure Y Officers. The money presented an opportunity to get the officers in short order. Is it a high bar – yes, it's a high bar, but we believe at the end of this process, at the end of this year, we will have these police officers in place. The officers in the gang unit will be able to give their expertise to younger officers. We've never had an opportunity to train young officers with senior officers with a high, high level of experience. While there is a down side to this, there is also an up side. We will have highly skilled, tenured officers teaching our younger officers how to do the job.

Member Lemley asked three questions: What is the effect on recruitment on problem solving officers; is community policing a phantom in Oakland; are we paying armed security guards in Oakland?

Deputy Chief Kozicki answered that the effect of the recruitment effort on problem solving officers should be positive. It should allow OPD to fill the problem solving positions faster than we could if we continued as we were going. Secondly, community policing is not a phantom in Oakland. We have 44 community policing officers and six sergeants, all supervised by special resource lieutenants, working for area commanders who are responsive to the community. Finally, the Oakland Redevelopment Agency is funding armed security for eighteen months in two redevelopment areas: Central City and the Coliseum.

Chairperson Dillard Smith asked when will OPD overtime costs decrease?

Deputy Chief Kozicki responded that OPD promotions planned for May 30th, will fill all the command vacancies in Field Operations and the supervisory vacancies, eliminating the need to backfill.

Chairperson Dillard Smith asked what is OPD's capacity, as of today, of sworn police officers?

Deputy Chief Kozicki responded that 756 is the number of sworn officers as of today.

The following persons spoke on this item:

- Charles Porter
- Sanji Handa

- Jim Dexter
- Rebecca Kaplan

6. **Item 8. Staff Report: OPD Accelerated Hiring Program.** Captain Poulson, OPD, provided the report. OPD is on target to meet its mandate of reaching 803 officers by the end of the year. The 163rd Academy has graduated, which is 28 officers; the 164th Academy will graduate 37 officers on July 25th. On May 19th two academies will start – one at OPD, which will have at least 50 police officer trainees; another academy will start at the Santa Clara Training Academy which will have approximately 50-55 officers. Graduation will occur on two different dates; the Oakland Academy should graduate around November 14th and the Santa Clara Academy will graduate a couple weeks earlier. Regarding the recruitment campaign, we have received 1,627 Internet hits in February, in March 3,369 Internet hits; 485 voice mails in February, in March we received 899 voice mails. A cadet test was conducted as part of the campaign – five were hired. We have started to expand the explorer program – a step before cadet, on April 5th. We plan to have an “explorer night,” May 22nd, where we recruit high school students.

Member Johnson asked what is the typical attrition rate after field training?

Captain Poulson responded that attrition varies: 9-11% fail out of field training, 26-35% fail out of the academies.

Member Lemley pointed out that 2,500 Alameda County General Assistance recipients will lose a meager \$326 monthly income to no income on July 1, 2008. The policy may inadvertently place economically desperate persons on the street during the summer months. As of July 1, 2008, where will OPD be regarding staffing?

Captain Poulson responded that OPD sworn staff as of July 2008 will be around the high 740's to 750.

Member Strickland-Meads asked how many Measure Y positions will be hired from the 163rd, 164th, 165th and 166th academies?

Deputy Chief Kozicki responded that after the accelerated hiring, OPD will fill all of the Measure Y slots. After the recruitment and training of new officers, the department will be up to 803 by December, 2008. The training should be completed by the end of June, 2009. By July, 2009, all Measure Y positions will be filled. If OPD can start to fill the positions earlier, we will. Our first commitment is to the PSO positions, then the Crime Reduction Team and the school resource officers.

Member Strickland-Meads asked whether the 40% contribution from Measure Y to the 158th and 159th Academies, where no officers were deployed to Measure Y,

was returned to the Measure Y Fund? At what point will the issue of the funds be brought to the City Council to return the funds to Measure Y?

Peter Fitzsimmons responded that the issue is before the City Administrator and Police Chief to identify a funding source and is not scheduled before the City Council.

Chairperson Dillard Smith asked when the savings from changing the external academy from Alameda County to Santa Clara county are to be returned to the Measure Y Fund?

Peter Fitzsimmons responded that the Measure Y Funds for Augmented Police Recruiting, to date, have not been expended – thus, there is nothing to be reimbursed. OPD will abide by the categorical distinctions in the Resolution passed by the City Council.

Chairperson Dillard Smith asked for further clarification – since there is a savings, will the difference be returned to the Measure Y Fund and not be used to augment a different police program.

Peter Fitzsimmons responded that the Resolution stated there would be two OPD academies and two external academies. If the anticipated cost of the external academies is “A” and OPD spent a lesser amount “B” for the same external academies, the savings would not be expended from Measure Y, thus there are no monies to be returned.

There were two speakers on this item:

- Sanji Handa
- Jim Dexter

Member Dorado made a motion to extend the meeting for fifteen minutes. The motion was seconded by Member Johnson. The motion passed by consensus.

7. **Item 11. Status Report: Berkeley Policy Associates (BPA) Outcome Evaluation of Measure Y Violence Prevention Programming.** Hans Bos, Berkeley Policy Associates provided the report. Since last Fall, BPA worked with the Department of Human Services and the City Administrator to obtain data from the Alameda County Probation and the Oakland Unified School District. We are pleased to announce the receipt of the data. Regarding the police department, the subcontractor, RAND will complete an evaluation of the community policing program over the summer and will complete the report in the Fall.

Chairperson Dillard Smith asked how the process evaluation differed from the outcome evaluation?

Hans Bos responded that the outcome evaluation differs in that it looks at the impact of Measure Y programming across all strategies; the process evaluation addressed progress in putting the programs in place.

There were two speakers on this topic:

- Sanji Handa
- Jim Dexter

8. The remaining items, Item 9, Item 10, Item 11, and Item 13, were held over to the meeting of May 19, 2008.

There was one speaker on this item:

- Sanji Handa

9. The meeting was adjourned at 9:35 pm.

VIOLENCE PREVENTION AND PUBLIC SAFETY
OVERSIGHT COMMITTEE
"SPECIAL MEETING"

June 3, 2008
6:30 P.M. TO 9:00 P.M.
City Hall, Hearing Room 1
1 Frank Ogawa Plaza, Oakland, California 94612

DRAFT MINUTES

Item 1: A Roll-Call was commenced by staff at 6:35 p.m.

Oversight Committee Members Present: Blevins, Dorado, Ferran, Johnson, Strickland-Meads, Torres, and Chairperson Dillard Smith.

Oversight Committee Members Absent: Lee, Lemley and Owens

Seven members were present. A quorum was achieved.

Staff present included Jeff Baker, Office of the City Administrator, Sara Bedford, Anne Marks, Department of Human Services

Item 2: Open Forum: There was one speaker on this item:

- Jim Dexter

Item 3: Approval of Minutes of April 21, 2008.

Staff made a correction to the Minutes of April 21, 2008. The text on page 4, paragraph 4, line 4 attributed to City Auditor Courtney Ruby, is incorrect. The text should read "I have requested an accounting of the OPD portion of the Measure Y funding."

The minutes were amended to reflect the correct. A motion was made by Member Blevins to accept the Minutes of April 21, 2008 as corrected. The Motion was seconded by Member Strickland-Meads. The Motion passed by consensus.

Item 4: Report and Action on the Measure Y Violence Prevention Programming Outcome Evaluation, by Berkeley Policy Associates. Hans Bos, Executive Director, BPA, gave the report.

The report focuses on the preliminary outcome data for the violence prevention programs. The report does not speak to the overall management of the Measure Y Violence Prevention Program or the community policing component. These areas will be addressed in September and December, 2008. The methodology used was administrative data which allows comparison of Measure Y participants with similarly situated youth

not enrolled in Measure Y programs. Some statistical analysis was conducted on the collected data. Lastly, case worker survey data was used to supplement the administrative data. There are three primary sources of data: Oakland Unified School District, Alameda County Probation Data and Case Manager Survey data. There was less emphasis placed on the case manager survey outcome data since the case manager survey is self-reported and collected by the service provider.

Chairperson Dillard Smith suggested that future BPA analysis should include a comparison of self-reported surveys by program participants and data gathered from case managers since the data match allows validation of information reported to case managers by participants.

Hans Bos continued the report, making reference to other evaluations performed on Measure Y grantees, other than completed by BPA, and noted these evaluation have been incorporated into the present outcome report. Lastly, the present outcome evaluation includes a review of the program service level – even though this area is covered in the initial evaluation.

Key outcome findings include:

1. The programs serving OUSD students appear to have a significant positive impact as measured with OUSD data.
2. Findings from Probation data were less promising and possibly subject to bias.
3. The case manager survey data show mixed results.
4. Survey data was missing for many participants.
5. The vast majority of funded programs met or exceeded their contractual benchmarks.

Member Blevins asked Hans Bos to elaborate on the referenced “bias” issue.

Hans Bos answered that the advantage with administrative data is the ability to compare participants and non participants. The only way the analysis works is if the two groups are more or less equivalent. With truancy, we looked at students who were truant in 2006 involved in Measure Y – we had a similar group from 2006 not involved in Measure Y. When we looked at the OUSD data for 2007 we had a control group of students who attended OUSD but did not participate in Measure Y programs. We have been careful not to overstate our case in this preliminary report due to possible statistical bias.

Member Blevins noted the possibility the probation outcomes are correct – not subject to bias – that the findings are common outcomes with evidence-based practices.

Hans Bos noted the case management surveys are consistent with the other data with good outcomes for younger participants – not so good outcomes for older participants (teens) and those participants on probation. Survey data was problematic; much survey data was missing for many programs. Either the case managers did not know what was going on with their participants or the grantees lack time or resources to complete the

surveys. Lastly, we found the vast majority of funded programs met or exceeded their contractual benchmarks.

Member Torres asked whether there are any incentives for the grantees to participate in the survey process?

Chairperson Dillard Smith asked if the programs are contractually required to input data and whether DHS "holds back" monies if the grantees did not submit the requested surveys?

Sara Bedford answered that grantees are paid upon meeting "service level" data regarding meeting benchmarks. The surveys belong to the evaluator. Completion of the surveys was not part of the grantee contractual agreement and was added in after the contracts were executed. Most providers are really good at getting the data into the data collection system.

Chairperson Dillard Smith recommended provider survey completion and cooperation with evaluator outcome data collection process should be part of renewal contractual agreements. There are distinctions between "missing data" and "incomplete data." "Missing data" could be indicative that some program participants did not consent to provide identifying information to the system. "Incomplete data" means someone started filling out the survey and did not complete the process. Does the system allow programs to identify which individuals have consented and which did not?

Sara Bedford responded that the level of consent was particularly high – around 30% of the OUSD youth match – given the hurdle of consent as well as the data being consistent enough to match a public system file. Our initial rates of consent were mediocre and we pushed hard for providers to up the rate.

Chairperson Dillard Smith noted her concern was not so much with the aggregate number but with the individual level data. Since you cannot identify program participant by name, because of encoding – identification of participants who have given consent and those who have not gives us a benchmark to access why data is missing from the file. If a program participant has provided consent – outcome data should not be missing. It's unclear if survey outcome data is missing because of no consent or because providers failed to input the data.

Hans Bos returned to the report with the suspension data. The findings indicate that Measure Y middle and high school participants suspended in 2005/2006 were less likely to be suspended again in 2007 versus non-Measure Y participants.

Chairperson Dillard Smith referred to the Evaluation's summary of findings that stated the sample was "relatively small." "How small is the sample?"

Hans Bos responded that the sample for individual program is relatively small, probably in the hundreds. "Relatively small" means the overall sample is much larger than the

total population in Measure Y programs. In terms of impact, you can generalize that if you multiplied the programs by five you get the same results. The truancy data was consistent with other OUSD outcomes. Clients in Measure Y programs showed significant differences from non-participants. The data from the Alameda County Probation Department shows recidivism rates are particularly high. There are relatively high rates in the context of the program.

Member Blevins pointed out there does not appear to be a control group of youth on probation.

Sara Bedford pointed out that the baseline is for all "banked" kids; supervised kids. All Measure Y programs focus on the "highest risk" kids. The next question that should be explored is to look at prior offense history and get some equivalent baseline and look at the recidivism rates.

Member Blevins noted there seems to be some assumptions about the probation population. The Probation Department conducts recidivism rates on certain programs, e.g., community probation and we have an expected recidivism rates of about 30-40%. Overall, if you use the 60% figure for high risk youth – that would probably be in the ballpark since with an effective program with high risk youth, you can expect a 40% success rate. What I conclude from the programs is that they are actually making the youth worse. Long-term, we look at the programs to see if there is any change in the recidivism rates. There are explanations why kids do worse in the programs – the most typical is mixing high risk with low risk kids. You'll almost guaranteed that the low risk become high risk. The second explanation is the need to conduct an upfront assessment on the youth to determine a risk and needs assessment to know what you're treating. The adage that "some treatment is better than none" is wrong since the wrong treatment will have a negative impact. I expected much better outcomes.

Chairperson Dillard Smith asked how many of the Measure Y programs are evidence-based practices?

Sara Bedford responded that she could not speak for all of the programs, Pathways and Safe Passages are clearly evidence-based practices. A very common phenomenon is programs drifting away from the evidence based model.

Member Blevins added that many of the programs purport to utilize cognitive training models, however, you could expect better outcomes if the cognitive based model that I'm familiar with were actually used.

Chairperson Dillard Smith noted the data indicates the focus needs to be on program design elements. The issue is whether we are funding programs with the fidelity to program design and model or are they moving away from evidence-based practices.

Hans Bos continued with the conclusions and limitations of the evaluation. First, the program level data can be unreliable due to small sample sizes – evaluation outcome data

will become more stable over time. Secondly, it is a challenge to find an appropriate comparison group for Measure Y participants. Thirdly, OUSD and Probation match rates are sometimes lower than expected. Lastly, missing survey data may cause response bias. The conclusions and implications of the analysis include:

1. Measure Y funded violence prevention programs appear to have positive impacts on outcomes for OUSD students.
2. Measure Y should continue actively targeting OUSD students who are suspended or are truant.
3. Collection of outcome data using the Cityspan database should be improved.

Next steps for the evaluation include:

1. Continued analysis of the Probation data.
2. Conduct a social network analysis to assess Measure Y's impacts on collaboration among programs and agencies.
3. Prepare final 2008 violence prevention program analysis
4. Prepare 2008 evaluation of community policing.

Chairperson Dillard Smith noted the probation data does not reflect recidivism rates for restorative justice and prisoner reentry. In addition, there are a few programs where data is not included – what is the impact on the present analysis, specifically programs such as Youth Justice Initiative, City/County Initiative, Oakland Parks and Recreation and Bay Area Video Coalition.

Tommy Smith, BPA, responded that some of the programs are quite new and outcome data is not available. Programs like the City/County Initiative are akin to neighborhood outreach programs do not provide direct services to youth so there is no real data match to conduct.

Chairperson Dillard Smith stated that we recently expended \$575K on the Mayor's Outreach Program and in addition, expended our carry-over on the gang initiative. The question is how are we evaluating our outreach investment – how are we determining whether the investment is a worthy investment?

Sara Bedford responded that the request for parole data has been made without a response in time for the contract renewal process. Regarding programs where matched data is not applicable, we are using other evaluation tools to determine program effectiveness. In addition, we are working with the cities of San Francisco and Richmond as well as the foundations to ascertain the best evaluation structure. By Fall we should have some measures of success.

There were two speakers on this item:

- Jim Dexter
- Sanji Handa

Member Dorado made the following Motion:

The Measure Y Oversight Committee recommends the Oakland City Council require all Measure Y Violence Prevention Program grantees are required to enter the requisite participant survey data into the CitySpan data collection system as a condition of contract for funding for FY 2008-2009.

The Motion was seconded by Member Johnson. A roll call vote ensued:

Member Blevins	Aye
Member Dorado	Aye
Member Ferran	Aye
Member Johnson	Aye
Member Strickland-Meads	Aye
Member Torres	Aye
Chairperson Dillard Smith	Aye

The Motion passed with seven (7) ayes.

Item 5: Future Agenda Items:

Chairperson Dillard Smith asked that Items 6, 7, 8, 9, from the May 19, 2008 meeting are placed on the next agenda.

Member Blevins made a motion to adjourn, seconded by Member Strickland-Meads. The motion was approved by consent.

The meeting was adjourned at 8:10 p.m.

VIOLENCE PREVENTION AND PUBLIC SAFETY
OVERSIGHT COMMITTEE
"SPECIAL MEETING"

July 21, 2008
6:30 P.M. TO 9:00 P.M.
deFemery Park Recreation Center
1651 Adeline Street, Oakland, California 94607

DRAFT MINUTES

Item 1: Roll-Call was commenced by staff at 7:00 p.m.

Oversight Committee Members Present: Blevins, Carter, Dorado, Ferran, Owens and Chairperson Dillard Smith.

Oversight Committee Members Absent: Brown, Johnson, Lee, and Torres

Six members were present. No quorum for this meeting was achieved. No official business may be conducted at this meeting. Richard Carter, a newly appointed member of the Oversight Committee introduced himself and provided a brief background statement.

Staff present included Jeff Baker, Office of the City Administrator, Priya Jagannathan, Department of Human Services, Sgt. Ricardo Orozco, Oakland Police Department.

Item 2: Open Forum: There was one speaker on this item:

- Jim Dexter

Item 5: Oversight Committee Discussion: Calendar of Events 2008. Staff presented a date for the Measure Y Oversight Committee Retreat, August 30, 2008. Two of the members could not attend the meeting. Chairperson Dillard Smith requested scheduling the retreat in early September.

There were no speakers on this item.

Item 6. Staff Report: Request for Proposals, Measure Y Evaluation Services. Jeff Baker provided the staff report. The City of Oakland released a Request for Proposal for Measure Y Evaluation Services on April 19, 2008 and conducted a mandatory pre-proposal conference on April 25, 2008. The pre-proposal conference was attended by representatives from eight (8) evaluation service companies, with four (4) telephone link participants. A total of two proposals were received prior to the submittal deadline date, May 23, 2008; Resource Development Associates and Hatchuel Tabernik & Associates. An independent panel reviewed and ranked the proposals resulting in selection of Resource Development Associates as the "best proposal." The recommendation from

staff to enter into a contractual agreement with Resource Development Associates was submitted to and considered by the Public Safety Committee on July 8, 2008 and was forwarded to the Oakland City Council for approval at its July 15, 2008 meeting. The recommendation to contract with Resource Development Associates for an amount not to exceed \$350,000, for a period of one-year with two one-year options to renew was presented to and approved by the City Council.

Chairperson Dillard Smith requested a presentation by Resource Development Associates to the Oversight Committee and to arrange a meeting with RDA to discuss evaluation methodology.

There were no speakers on this item.

Item 7. Staff Report: Request for Proposals, Measure Y Prevention Programming, 2008-2009. Priya Jagannathan provided the staff report. The Department of Human Services recommended the City Council approve grant agreements with 18 non-profit and public agencies for a total of \$6,428,189 for 2008-2009. Of this amount, \$6,058,189 is from Measure Y Funding and \$370,000 from other funding sources. DHS also recommended a no-cost extension for the current agreement with Youth Employment Partnership, until the end of FY 2008-09 as well as \$385,380 to several city departments that run violence prevention programs; the Office of Parks and Recreation, the Office of the Mayor and the Neighborhood Services Division of the City Administrator's Office. A recommendation for the non-profit "Sports4Kids" was inadvertently left out of the proposal package but was added during the July 15th City Council meeting. An additional \$50,000 was shifted from OUSD (Oakland Unified School District) Second Step to the Restorative Justice Program. There is a 3% cost of living increase included in the recommendations submitted to the City Council.

Chairperson Dillard Smith asked whether the Sports4Kids program is the group from West Oakland.

Member Dorado asked whether it is possible to obtain maps with Measure Y programming overlay by policing beat?

Chairperson Dillard Smith requested maps of the new public safety districts with a overlay of Measure Y programming.

Item 9: Staff Report: Oakland Police Department Accelerated Recruitment Strategy. Sgt. Orozco provided the staff report. The recruitment to obtain 803 officers is going very well. There was a major test in January, February and March. The department was able to place 100 officers in the academy as of May, 2008. The class is down to 85 due to attrition. On Friday, July 25th OPD plans to graduate 31 police officers and on August 11th we will have 14 lateral transfers from other agencies come into OPD. We give written exams on a monthly basis to about 300-500 persons. An additional 100-200 persons take the oral boards and 100 persons take the physical agility exam a month. We are confident we will meet the goal of 803 officers by the end of the year.

Member Blevins noted that in May, 08 there were 750 officers on board. However, Attachment 3 shows a total loss of 186 officers over a one-year period (including retirements, disability, resignations and service terminations.) Is this unusual?

Sgt Orozco answered that the 186 is a large number however, the attrition numbers are for two years, not one. The Department is presently showing a net gain. The present recruitment effort has placed Oakland ahead of the curve in regard to officers in the recruitment cycle.

Chairperson Dillard Smith asked for the number of officers presently working for OPD.

Sgt. Orozco stated there are presently 748 officers on the force today – with an additional 31 officers at the end of the week.

Chairperson Dillard Smith asked whether the attrition projections are “real” numbers or estimates?

Sgt Orozco responded that up until 31 January 08 – March 2008, are real numbers. From April forward are “estimates.”

Member Dorado asked whether the number of candidates from Oakland is up?

Sgt. Orozco responded that the number of candidates from Oakland has steadily increased and that many new officers are moving into Oakland. Presently, the number of officers living in Oakland are as high as ever.

Chairperson Dillard Smith asked whether officers from the latest academy would be assigned according to the 40-60 Measure Y funding split, deploying 40% to problem solving positions.

Sgt. Orozco responded that deployment of officers was outside of his purview.

Chairperson Dillard Smith requested staff to request a report from OPD as to the appointment of problem solving officers.

There was one speaker on this item:

- Jim Dexter

Item 10: Future Agenda Items include:

- a. Oakland Police Department on PSO Appointments and Deployment.
- b. Resource Development Associates, Measure Y Evaluation
- c. Status Report: City Auditor Audit of Measure Y Violence Prevention Programming.

Member Owens made a motion to adjourn the meeting. Seconded by Member Blevins.
The motion passed by consensus.

Meeting adjourned at 7:44 p.m.

VIOLENCE PREVENTION AND PUBLIC SAFETY
OVERSIGHT COMMITTEE
"SPECIAL MEETING"

August 18, 2008
6:30 P.M. TO 9:00 P.M.
1 Frank Ogawa Plaza, Hearing Room 1
City Hall, Oakland, California 94612

DRAFT MINUTES

Item 1: Roll-Call was commenced by staff at 6:40 p.m.

Oversight Committee Members Present: Blevins, Brown, Carter, Dorado, Ferran, Johnson, Lee, Owens, Torres and Chairperson Dillard Smith.

Ten members were present. A quorum was achieved.

Staff present included Jeff Baker, Office of the City Administrator; Priya Jagannathan, Department of Human Services; Peter Fitzsimmons, Sherry Jackson, Oakland Police Department.

Item 2: Open Forum: There was one speaker on this item:

- Sanjiv Handa

Item 3: Approval of Minutes of June 3, 2008 and July 21, 2008 Measure Y Oversight Committee Special Meetings; both sets of minutes were passed 6 ayes with 4 abstentions with a Motion by Member Blevins and a second by Member Owens.

Chairperson Dillard Smith requested a summary of public comments be added to the official minutes of the Oversight Committee.

Item 4: Report Regarding Revenue, Expenditures, Fund Balance and Interest as of April 30, 2008, May 31, 2008, and June 30, 2008.

Chairperson Dillard requested a representation from the City Administrator's Office, Budget Division attend Oversight Committee meetings to answer specific budget inquiries from the Oversight Committee.

There was one speaker on this item:

- Sanjiv Handa

Item 5: Report from Resource Development Associates, Evaluation of Measure Y
Violence Prevention Programming, FY 2008-2009.

Dr. Patricia Bennett, Principal and Chief Executive Officer, Resource Development Associates, provided the report.

An overview of the planned evaluation includes the following: There are three underlying methodologies; action research evaluation, continuous program improvement evaluation and lastly, theory of change or logic modeling. In the action research evaluation the model requires a continuous process of visiting what is the information needed to be reviewed and how does it inform the development of programming and activity. The purpose of evaluation is not the production of a report but to be an activity that is engaging for all stakeholders and creates an opportunity to review how we are doing and making adjustments for improvements. The last approach, theory of change or logic modeling, is an exercise where work is completed on three levels; the initiative process; the different program areas and the individual program level where we check our own logic to ascertain what outcomes we want; and finally, what resources contributes to those outcomes, what are the specific activities and what are the measures to inform whether we have met the outcomes. RDA has a team of evaluation coaches to work with grantees as well as a community policing evaluation team activity. RDA hopes to bridge these two evaluation activity areas. Meetings are being scheduled with all program grantees and the previous evaluators to build on past evaluation work. Paul Gibson, of Gibson and Associates, added that background work is being completed to conduct community policing case studies in selected community policing beats. A framework is being developed to determine what model of community policing is the policy of the City of Oakland as well as an assessment of what type of community policing is being implemented as well as evaluation of community policing performance. An analysis of Neighborhood Crime Prevention Councils and corresponding Neighborhood Services Coordinators and problem-solving officers will be conducted to identify the impact of these entities on crime and violence reduction. Mark Morris noted that his firm, Mark Morris Associates, specializes in planning and evaluation of public safety related prevention and intervention programs. To do a real evaluation requires more than just gathering numbers; it requires trying to understand what happened, what lies behind the numbers; what the numbers don't tell you – this delves into more qualitative issues; how does the program work; in the area of community policing it raises the issue of whether there are structural organizational changes taking place that facilitate successful community policing and are lasting changes – not subject to the level of funding. A full evaluation requires both qualitative and quantitative information. We plan to conduct both in our evaluation of Measure Y Programming.

Member Blevins asked for additional information of “evaluation coaches.”

Dr. Bennett responded that coaches provide community-based organizations with support and to examine if there are ways the information being gleaned for the evaluation can assist the community-based group. RDA will produce a report for the city as a whole as well as an evaluation report for each community-based Measure Y grantee with its own outcome data.

Member Brown asked who receives the RDA reports.

Dr. Bennett responded that a quarterly report will be forwarded to the City Council, Public Safety Committee as well as the Measure Y Oversight Committee.

Member Brown asked whether there is a "feedback loop" whereby the evaluator may identify and resolve any difficulties in obtaining the required evaluation data.

Chairperson Dillard Smith noted the current process is to route any requests or difficulties through the City Administrator's Office, however, the Oversight Committee is always available to intercede on behalf on the evaluator's request for data.

Chairperson Dillard Smith expressed concern of the lack of capacity of the evaluator to conduct a thorough evaluation of the community policing component of Measure Y, including how community policing is implemented. In addition, from the beginning of Measure Y Initiative there has been a 60/40 split of resources – is the current Measure Y Evaluation budget split whereby 60% of the evaluator's time and resources is spent evaluating community policing? Further, is there any continuity between the practice of community policing officers and the underlying policy of community policing with the actual implementation of community policing on a day-by day basis. To this end, a case study of seven community policing beats seems, at first glance, inadequate, particularly where you have fourteen generalists who oversee 4-5 beats and an additional 43-44 problem solving officers paid for out of the Measure Y fund.

Dr. Bennett stated would look to see what the evaluation budget breakdown is as it relates to the 60/40 split. However, the intent of the evaluation is to provide a "report card" on each of the 57 problem-solving beats in order to provide insight to the Oversight Committee as to what is occurring on the neighborhood level.

Member Owens suggested the evaluators allocate time to the Probation and Parole Agents to gain insight as to the problems and successes in both areas.

Member Brown disclosed a work history Mark Morris on a variety of projects as an independent consultant and is currently working as a minority contractor with Mr. Morris in Alameda County.

Member Dorado identified himself as a Neighborhood Crime Prevention Council Chairperson. Given the culture of OPD it will be interesting to see the interaction of OPD and the respective neighborhood groups.

The following person spoke on this issue:

- Sanjiv Handa

Item 6: Staff Report, Retreat Joaquin Miller Community Center. Staff person Baker provided the report. The 2008-2009 Measure Y Retreat will be held on September 15, 2008, at the Joaquin Miller Community Center. The agenda for the event includes training on the Brown Act and the Oakland Sunshine Ordinance and a professional facilitator to assist with Oversight Committee with issues of the budget and the structure of our meetings.

Chairperson Dillard Smith noted the retreat will be facilitated and noticed as a "special" meeting. In the past, the retreat was held on a Saturday, but recent scheduling challenges and member availability may warrant a Monday evening retreat.

There was one speaker on this item:

- Sandjiv Handa

Member Torres made a motion to hold the retreat on September 15, 2008. The motion was seconded by Member Blevins. Nine members voted yes, Member Dorado voted no. The motion passed 9 yes votes, 1 no vote.

Item 7: Measure Y Oversight Committee Meeting, Off-Site on October 20, 2008, Cesar E. Chavez Branch Library, 3301 E. 14th Street, Oakland, California. Staff person Baker provided the oral report. Members of the Committee requested the following outreach be conducted for the Cesar E. Chavez Branch Library "Special" meeting:

- Contact local Neighborhood Crime Prevention Councils
- Contact local Neighborhood Watch Groups
- Contact Measure Y Grantees
- Draft article for submission to Oakland Post re Sept 15th meeting
- Notify OPD List Serves
- Notify local churches
- Notify local community-based organizations
- Arrange for translation services

Member Torres made a motion to hold the off-site meeting at Cesar E. Chavez Branch Library on October 20, 2008. The motion was seconded by Member Brown. The motion was passed by consensus.

Motion by Member Johnson to adjourn, seconded by Member Blevins. Meeting adjourned at 8:19 p.m.

VIOLENCE PREVENTION AND PUBLIC SAFETY
OVERSIGHT COMMITTEE
"SPECIAL MEETING"
RETREAT

September 15, 2008
6:30 P.M. TO 9:00 P.M.
Joaquin Miller Community Center
3594 Sanborn Drive, Oakland, California 94602

DRAFT MINUTES

Item 1: Roll-Call was commenced by staff at 7:25 p.m.

Oversight Committee Members Present: Brown, Dorado, Johnson, Lee, Owens, Torres and Chairperson Dillard Smith.

Members Absent: Blevins (excused), Carter and Ferran.

Seven members were present. A quorum was achieved.

Staff present included Bill Zenoni, Jeff Baker, Office of the City Administrator; Sara Bedford, Priya Jagannathan, Department of Human Services; Peter Fitzsimmons, Sherry Jackson, Oakland Police Department; Izetta Jackson, Office of the City Attorney.

Item 2: Open Forum: There was one speaker on this item:

- Jim Dexter
- LeJohn Loggins
- Sanjiv Handa

Item 3: Approval of Minutes of August 18, 2008, Measure Y Oversight Committee Special Meetings.

Member Brown requested page 3, paragraph 8 be modified to reflect her statement of disclosure regarding a member of the RDA Evaluation Team. The minutes of August 18, 2008 state;

"Member Brown disclosed a work history with Mark Morris on a variety of projects as an independent consultant and is currently working as a minority contractor with Mr. Morris in Alameda County."

The minutes should reflect the following:

"Member Brown disclosed a work history with RDA Associate Mark Morris on a variety of projects as an independent consultant and is currently working on a

state-wide contract, Disproportionate Minority Contacts within the Juvenile Justice System, with Mr. Morris.”

Chairperson Dillard Smith noted an earlier request that staff include in the minutes a summary of public comments made to the Oversight Committee during its meeting. Staff responded that the policy of the City was to take only “action minutes” of public meetings, which exclude public comments from official minutes.

Motion by Member Brown to accept the minutes of August 18, 2008 as amended; the Motion was seconded by Member Dorado. Motion passed by consensus.

There were no speakers on this item.

Item 4: Report Regarding Revenue, Expenditures, Fund Balance and Interest as July 31, 2008. Bill Zenoni, Deputy City Administrator provided the report.

Chairperson Dillard Smith requested an explanation of the term “encumbrance” and why funds committed over past months are not included in the “encumbrance” column?

Deputy Administrator Zenoni explained that expended funds will not show in the “encumbrance” column until the payments are fully processed within the budget system. Since this is the beginning of a new fiscal year, funds recently committed, e.g., the RDA Evaluation contract; will not show until August, 2008.

Chairperson Dillard Smith requested an accounting of all carry-forward funds be provided to Oversight Committee meetings prior to the next meeting for review and consideration.

Chairperson Dillard Smith cautioned the Members and the viewing public that as we witness the down turn in the housing market and other economic indicators, we should also anticipate a down turn in the amount of revenue generated for the Measure Y Fund. As a result, as a committee, we should be diligent in oversight of the “unspent” dollars in the fund, since we have made investment on both sides of the house – violence prevention programs and community policing. There are no funds in the general fund to augment, supplement or supplant the expenditure of Measure Y funds - we should carefully monitor the expenditure of “unspent monies” so that we do not allow the fund to be bankrupted. We need to be mindful of OPD expenditures and cull the budget numbers and how the numbers are represented in the budget document. Measure Y holds significant promise in the implementation of Oakland’s larger public safety strategy and if these resources are not protected we will lose the opportunity to implement community policing or the pending public safety plan in Oakland.

Member Brown asked how the Police Services Agency was able to encumber the totality of its \$1.1 million in month one of the fiscal year.

Deputy Administrator Zenoni responded he would check and forward a response to the Oversight Committee.

Member Torres asked how programs within the Department of Human Services budget have no expenditures in the budget document, particularly programs that provide services in communities plagued by violence; such as peer conflict mediation, Project Choice, sexually exploited youth outreach, rarely show expenditures in the budget document. Is there an explanation for this phenomenon?

Staff person Jagannathan responded that all violence prevention programming has expenditures; some programs bill on a quarterly basis or some expenditures occur on a "rolling basis" that comes in at the end of the month.

Chairperson Dillard Smith noted that under Police Services the "prior years budget" \$4.9 million is listed as "prior year's budget." If this number represents "carry over" dollars from previous years, could we list these funds as "carry over" rather than "prior year's budget?"

Deputy Administrator Zenoni agreed to the change in the budget document to reflect the carry forward fund.

Chairperson Dillard Smith noted a portion of the Department of Human Services contracts are listed in the budget document as "encumbered."

Member Owens asked for an "estimate" for program expenditures – since the estimate would be more informative than "zero" in the budget document.

Chairperson Dillard Smith suggested staff provide a quarterly snapshot of what was billed to the Measure Y Fund for violence prevention programming services and police services to better inform the Committee of current or upcoming expenditures. A comparison between last fiscal year and the present would provide a view into upcoming costs.

Member Brown made a motion that OPD provide a "monthly narrative summary" of the type of activities undertaken by problem solving officers, including salaries and overtime costs associated with problem-solving officers.

There were two public speakers on this item:

- Sanjvi Handa
- Jim Dexter

Chairperson Dillard Smith requested the Committee spend significant time next meeting culling through last year's budget; the current FY budget, the July and August revenue and expenditure and revenue reports to obtain an accurate accounting of the fund balance.

Chairperson Dillard Smith additionally requested OPD provide a report on the repayment plan for monies advanced from the Measure Y fund for earlier police academies based on the 40/60 split as well as an accounting of funds expended from the \$7.7 million dollar augmented recruiting fund.

The Motion by Member Brown was seconded by Member Dorado. The Motion passed by consensus.

Member Lee made a Motion that the July Revenue and Expenditure be accepted with the requests for information made by members. The Motion was seconded by Member Torres. The Motion passed by consensus.

Item 5: Training: Brown Act and City of Oakland Sunshine Ordinance.

Izetta Jackson, Deputy City Attorney, Office of the City Attorney, provided the training. (Training materials are included in September 15, 2008, Agenda package and are included as an attachment to the draft minutes.)

Chairperson requested the City Attorney provide guidance regarding the inclusion of public comment in Oversight Committee minutes.

Ms. Jackson responded she would forward the request for guidance on this issue to Mark Morodomi, Office of the City Attorney.

Member Brown asked if Attorney General Opinions be included in the response from the City Attorney.

There was one speaker on this item:

- Sanjvi Handa

Item 6. Group Discussion: The Measure Y Initiative, Community Policing and Violence Prevention Programming.

The discussion was facilitated by consultant, Cathy Stevens.

Notes from the discussion of Measure Y Oversight Committee roles and responsibilities and PSO job descriptions:

Discussion Agenda Topics

- Introductions
- Agenda and Ground rules
- Overview of Measure Y and of Oversight Committee roles and responsibilities
- Q/A and Discussion of Measure Y and of Oversight Committee roles and responsibilities

- Overview of PSO job description
- Q/ A and Discussion of PSO
- Wrap-up

Ground rules for the discussion

- Raise your hand to speak.
- No follow-up questions or dialogue so that everyone has a chance to speak.
- Keep responses brief.
- Let the speaker finish.

PSO Job Description Discussion Notes

Jeff Baker presented on Overview of the approved job description for the Problem Solving Officers. When he finished, the facilitator invited questions of understanding and comments.

Problem Solving Officer job description (as noted in 11/1/05 interoffice memo from Chief Wayne Tucker to Chief of Police)

- Expert on the problem-solving process.
- Case managers and investigators.
- Identify projects and bring solutions resulting in decreased calls for service.
- Interface with patrol, CRT, and other specialized units. Coordinate with outside agencies to collectively achieve common goals.
- Develop superior knowledge of their beats including residents and leaders.
- Develop working partnership with community members.

City Council Resolution 72727 description

PSOs will:

- Receive training on community policing philosophy and problem-solving techniques
- Focus on problem-solving and Quality of Life improvement, not on 911 or other non community-policing efforts.
- Assigned to community policing beat. One PSO per beat.
- Term will be 6 years and can be extended up to two more.
- Work with the Neighborhood Council in that beat.
- Establish relationships with community residents.

Measure Y description: Also says one PSO per beat. Officer would be assigned specifically for problem-solving as also stated in 72727.

Questions and Concerns:

- PSO are continuously reassigned.
- PSOs have to double up on cars, thereby reducing the amount of time any given officer spends on his or her assigned beat.
- Alternatively, PSOs may not need cars at all. They are supposed to talk to people and get to know them and the community intimately. Cars may actually be a deterrent to this.

- People don't know who their PSOs are.
- People are not altogether clear who the PSOs are vs. who regular patrol/traffic officers are.
- PSOs do not come to Neighborhood Council meetings.
- PSOs do not appear to have received the requisite City Council Resolution 72727 (community policing) training.
- Perhaps some beats need more attention than others. Look at the "red dots" indicating homicides and adjust accordingly - giving more attention to those areas with more red dots. Example: West Oakland areas where there were 3 multiple killings in a short period of time.
- PSOs need more sensitivity training.
- We need to keep in mind that these are real people who are dying. This is real.
- We have to use common sense too. Dire emergencies will come up and we need to be able to respond. (This is provided for in the Measure Y description.)
- What does "assigned" mean?
- What does "on the beat" mean?
- What does "beat-related" mean v. "non-beat-related"?

Agreement:

Participants (public, CPAB, and Measure Y Oversight Committee) all agreed that :

- There should be one *dedicated* PSO on every beat.
- *Dedicated* means that officer is on that beat at all times. This person should not be answering 911 calls or be pulled off the beat - with the possible rare exception of when a problem crosses two beats and really needs collaboration to solve it.
- The PSO must come to the neighborhood meetings and become familiar with the residents and problems. PSOs should be known by sight and name.

Next steps:

- Calculate % of shift time that the PSO is on the beat. This will be requested by staff.
- Request legal opinion re the intersection of Measure Y and City Council Resolutions 72727/79235. (There were some suggestions that folks outside the room did not think the three documents said the same thing.)
- Monthly summary report of PSO activity. (This was a motion made and carried earlier in the meeting.)
- We may want to measure beat-related v. non-beat-related activities. In this case we would need to define, or get definitions of what "beat-related" and "non-beat-related" means.

Other comments:

Participants and Oversight Committee members expressed disappointment that the OPD Command Staff did not attend this critical retreat meeting. It was noted that discussions centered around "problem solving officer job description, assignment and duties with assigned beats and OPD Command Staff should have been present to directly respond to questions.

There were eight speakers from the public during the discussions.

- LeJohn Loggins
- Jim Dexter
- Chris Dobbins
- Josephine Lee
- Olugbemiga Oluwole, Sr.
- Charles Porter
- Barbara Lafitte-Oluwole
- Colleen Brown

Member Brown made a motion to adjourn the meeting. The Motion was seconded by Member Owens. The Motion was approved by consensus.

The meeting was adjourned at 9:50 p.m.

VIOLENCE PREVENTION AND PUBLIC SAFETY
OVERSIGHT COMMITTEE
"SPECIAL MEETING"

October 20, 2008
6:30 P.M. TO 9:00 P.M.
Cesar E. Chavez Branch Library
3301 East 12th, Suite 271, Oakland, California 94601

DRAFT MINUTES

Item 1: Roll-call was initiated by staff at 6:55 pm.

Oversight Committee Members Present: Blevins, Dorado, Johnson, Lee, Owens, Torres and Chairperson Dillard Smith.

Members Absent: Brown, Carter and Ferran (all excused absences).

Seven members were present constituting a quorum.

Staff present included Jeff Baker, Office of the City Administrator; Priya Jagannathan, Department of Human Services; Peter Fitzsimmons, Sherry Jackson, Captain R. Orozco, Oakland Police Department

Item 2: Open Forum:

There was one speaker on this item.

- Jim Dexter

Item 3: Approval of Minutes of September 15, 2008.

Chairperson Dillard Smith queried whether members of the Budget Division were present and available to provide an accounting of the "carryforward" fund. The request for the accounting was made at the September Measure Y Oversight Committee meeting and was to be received by the Oversight Committee "prior" to the October meeting. Further, Member Brown inquired how \$1M could be encumbered in the OPD budget in one month in addition to a request that OPD provide a monthly narrative of the activities of the Measure Y funded PSOs as well as the amount paid from the Fund for PSO salaries and overtime from the inception of the fund. Since the primary focus of the Oversight Committee is the fiscal integrity of the fund, the failure to comply with requests for fund accounting prohibits the Oversight Committee from fulfilling its mandate. In addition, Chairperson Dillard Smith requested the City Attorney provide an opinion regarding the inclusion of comments from public speakers in the Oversight Committee Minutes.

Staff person Baker stated he would request Deputy City Administrator Bill Zenoni and Deputy Budget Director Gilbert Garcia appear at the next Measure Y Oversight Committee and request the City Attorney explore the public comments issue.

Member Owens made a motion to accept the September 15, 2008 Minutes. The Motion was seconded by Member Dorado.

There was one speaker on this item:

- Jim Dexter

The Minutes of September 15, 2008 were passed by consensus. Member Blevins abstained from the vote.

Item 4. Revenue and Expenditure Report for September 15, 2008 is held over until the October meeting.

There was one speaker on this item:

- Jim Dexter

Item 5. Report from OPD regarding Problem-solving Officers, Including Type of Problem-solving Activities Undertaken, Salaries and Overtime Costs Expended from the Measure Y Fund. Captain Orozco provided the report. All fifty-seven problem-solving beats are now filled. The PSOs are the "experts" on problem-solving within the various beats.

Member Blevins noted that the PSOs typically work in pairs – do the PSOs overlap beats and share information between beats?

Captain Orozco explained the overlapping problem is availability of vehicles in addition to officer safety due only to the nature of the type of "problems" PSOs generally address.

Member Johnson noted that since the estimated cost of the PSO (\$250K) includes the cost of the vehicle and equipment (vehicle radio/computer) – and since the PSOs are doubled-up in vehicles, the price per officer charged to Measure Y should be significantly lower than the estimated cost per officer.

Captain Orozco responded that he was unsure whether this was correct since he was not the "budget" person for the Department.

Member Johnson asked whether the PSOs on average have more than three years experience in the department and if so, how does OPD quantify "expert?"

Captain Orozco responded that OPD is a young department. OPD relies on the expertise within the department. An officer who transfers from patrol to a PSO position has little

experience working with city services or community groups. However, training is provided to make the PSO officer an "expert" over time.

Member Johnson asked whether OPD documents the time each PSO spends on their respective beat.

Captain Orozco responded that OPD does not keep such records but assumes the two officers split their time 50% in each beat.

Chairperson Dillard Smith congratulated the Department on reaching the 57 PSO threshold. However, the issue is whether or when OPD will reach the mandatory 63 police officer as mandated by the Measure Y Initiative. The 6 crime reduction team (CRT) officer positions have not been deployed yet six sergeants are deployed and paid for through the Measure Y Fund. How did the department come to the conclusion that it was a proper use of the fund to hire and charge the salaries of the six sergeants prior to completion of hiring of the CRT officers. Would OPD please provide the number of officers supervised by the Sergeants paid through the Measure Y Fund prior to January 2008.

Member Johnson made a motion to request an opinion of the City Attorney as to whether the expenditure of Measure Y Funds to pay the salaries of Sergeants was an appropriate use of the fund prior to achievement of the full compliment of 63 PSO officers. Member Dorado seconded. The motion passed by consensus.

Chairperson Dillard Smith queried when OPD will obtain the necessary number of vehicles in order for PSOs to travel one to a vehicle - consistent with the Initiative mandate of "one officer per beat."

Captain Orozco answered the department does not have the equipment (vehicles) to place PSOs in individual vehicles.

Chairperson Dillard Smith inquired as to the cost of the "truancy officers" from the Measure Y Fund?

Staff person Fitzsimmons responded the truancy officer cost is \$4,000 to date.

Member Dorado asked what is the process or protocol of identifying and prioritizing the projects and concerns of the various NCPCs?

Captain Orozco indicated in his area the process is derived wholly from the participants in the NCPC where the residents "vote" on the priority of the projects in their meeting.

Member Owens asked whether the "doubling" of PSOs in the same vehicle contributed to the 45% reduction in robbery rates in Area 2?

Captain Orozco responded that the two officers, working together could contact groups of persons within the need of additional "cover units." To this end, the "doubling" of officers contributed directly to the reduction of Area II robbery rates.

There was one speaker on this item:

- Jim Dexter

Member Johnson made a motion to accept the report and all attendant inquiries by Oversight Committee Members. Member Blevins seconded. The Motion was approved by consensus.

Item 6: Report from OPD Regarding Measure Y Funding Expended for OPD Academies Based on 40/60 Split and Accounting of Measure Y Funds Expended from the \$7.7M Augmented Recruiting Fund to Date. Staff person Peter Fitzsimmons, Fiscal Services Manager, OPD, made the report. Mr. Fitzsimmons reported that charges made to the Measure Y Fund for the 158th and 159th Academies that did not receive the benefit of Measure Y officer deployment at academy graduation totaled \$1.4M and the expended funds were transferred to the Measure Y Fund via a journal voucher posted in June, 2008. There is not a fixed cost to academy training. To quantify academy costs we begin our calculations at the moment the academy starts and when the academy ends. OPD quantifies the costs based on this time frame. To calculate the hiring and recruiting efforts we ascertained the date recruitment efforts started for the academy to the date of the academy. Thus, the 158th Academy the cost totaled \$695K; for the 159th Academy costs totaled \$726K. When disclosed no deployment was made from the academies to Measure Y positions, the charges were "backed-out" of the system through a journal voucher and placed back into the Measure Y fund.

Chairperson Dillard Smith noted there is not transparency in a one-page, three paragraph report for academy, recruitment and hiring costs from the Measure Y fund. I would like to request a more detailed report and explanation of the calculations for the \$1.4M expenditure. It would be helpful if there were some sort of chart to assist to decipher the OPD expenditures from the Measure Y Fund.

Member Johnson stated that there is a responsible amount of information that should be forthcoming from OPD regarding the expenditures from the Measure Y Fund.

Staff person Fitzsimmons responded that there is a narrative in the monthly Revenue and Expenditure Report regarding the Augmented Recruiting Fund. Additional information could be provided however it would be labor intensive.

Member Dorado made the Motion that OPD provide a "summary sheet" for each academy since the 154th Academy.

Member Blevins made friendly amendment that since OPD presently has the summary sheets for the 158th and 159th academies first, and submit the summaries from the 154th

Academy to the present at upcoming meetings. Motion was seconded by Member Torres. The motion was passed by consensus.

There was one speaker on this item:

- Jim Dexter

Member Owens moved to adjourn the meeting. Motion seconded by Member Johnson. Motion was passed by consensus.

Meeting adjourned at ____.

VIOLENCE PREVENTION AND PUBLIC SAFETY
OVERSIGHT COMMITTEE
"SPECIAL MEETING"

November 17, 2008
6:30 P.M. TO 9:00 P.M.
City Council Chambers, City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94601

DRAFT MINUTES

Item 1: Roll-call was initiated at 6:47 p.m.

Oversight Committee Members Present: Blevins, Brown, Carter, Dorado, Johnson, Owens and Torres.

Members Absent: Lee (excused absence).

Chairperson Dillard Smith arrived after roll call.

Seven (7) members were present at roll call, constituting a quorum. A total of eight (8) members were in attendance at the meeting.

Staff present included Jeff Baker, Office of the City Administrator; Priya Jagannathan, Department of Human Services; Peter Fitzsimmons, Sherry Jackson, Deputy Chief Kozicki, Oakland Police Department.

Item 2: Open Forum:

There were two speakers on this item.

- Jim Dexter
- Sanjvi Handa

Member Brown made a Motion that the City Attorney provide an opinion regarding inclusion of public comments in the Oversight Committee Minutes. Member Dorado seconded. The Motion passed by consensus.

Item 3: Approval of Minutes of October 20, 2008.

Member Owens moved approval of the October 20, 2008 Minutes. Member Torres seconded.

There was one speaker on this item.

- Jim Dexter

The Motion passed by consensus. Member Brown abstained.

Item 4. Report Regarding Revenue, Expenditure, Fund Balance and Interest Earned as of August and September 2008 as well as Report on Revenue, Expenditures, Fund Balance and Interest Report for FY 2005-2009 and Revenue Projections for FY 09-10. Gilbert Garcia, Deputy Director, Budget Division and Bill Zenoni, Deputy City Administrator were present to answer questions.

Member Brown made a Motion that in addition to the monthly budget report, DHS provide (where appropriate) quarterly reports regarding the number of clients/persons served per program/strategy as well as the number of mediations, jobs and other services are provided by grantees. The Motion was seconded by Member Dorado. The Motion passed by consensus.

Chairperson Dillard Smith arrived at the meeting.

Gilbert Garcia presented the budget documents and opened the floor for questions from the Oversight Committee.

Chairperson Dillard Smith expressed concern that the monthly and annual budget documents are difficult to interpret and fail to provide adequate detail of the fund balance from year-to-year, for instance, it is difficult to ascertain the accounting trail of carry-forward funds from year-to-year. In addition the budget format should remain uniform from year-to-year and year-to-date for easier oversight/auditing of expenditures and revenues.

Member Clark asked whether the Budget Division could provide expenditure and revenue variances from month-to-month.

Gilbert Garcia responded that the present discussion is about two items, e.g., budgets are "plans" based on anticipated revenues and "cash" is funds on hand and not yet appropriated from the fund – two different calculations. In the upcoming year, the Budget Division will make every effort not to overspend the fund. The "spendable" cash balance in the fund is available and identifiable in the monthly revenue report.

Staff member Baker commented that the agenda contains a DHS provided proposed budget format that may be easier to read and interpret.

Member Dorado noted the proposed budget format provides percentages of expenditures and services provided on a monthly basis and this information would be useful to track. In addition, Member Dorado asked the Budget Division to check to ensure there are no "non-project funds" (monies appropriated in a fund with no project code) within the Measure Y budget.

Member Brown noted the current budget document provides project detail that she would like to retain in any new budget format developed by staff.

Member Johnson noted that when you compare the expenditure narrative of August 30, 2008, there is an OPD administrative costs in excess of \$1M in contrast to the administrative costs for September, 2008, there is a decrease in costs. Could OPD provide an explanation for the decrease as well as a definition of what "administrative costs" entail.

Chairperson Dillard Smith asked for a report from OPD on the "school resource officers," and the number of youth escorted to the truancy center.

Member Torres made a motion to request OPD provide a report on the School Resource Officers. The Motion was seconded by Member Dorado and passed by consensus.

Chairperson Dillard Smith asked whether the Crime Reduction Team (CRT) officers are paid from the Measure Y Fund.

Deputy Chief Kozicki responded that OPD presently deploys 14 problem-solving officers paid through the general fund; 43 problem-solving officers paid through Measure Y; 6 sergeants paid through Measure Y; and 6 officers assigned to Criminal Investigation Division who address issues of sexually exploited minors and domestic violence – for a total of 55 officers paid through the Measure Y fund. There are presently 8 unfilled Measure Y positions – the crime reduction team officers and school resource officers. Since the Department has cancelled the December academy, Measure Y Funds are no longer being used for recruitment. All crime reduction team functions are suspended. We have created "field training teams" to complete field training of 69 recent academy graduates. The field training will last approximately 16 weeks and once completed we should be able to fulfill or exceed OPD's commitment to Measure Y and hopefully exceed our commitment of 63 problem-solving officers.

Chairperson Dillard Smith asked whether is it accurate to presume that only half of the funds appropriated to the augmented recruitment effort have been utilized.

Deputy Chief Kozicki responded that the fiscal question could be best answered by Peter Fitzsimmons, OPD's Fiscal Services Manager.

Member Johnson noted there was a previous Oversight Committee discussion regarding the sharing of vehicles by problem-solving officers.

Deputy Chief Kozicki responded that Measure Y does not provide adequate funding for the purchase, operation and maintenance of vehicles for each Measure Y officer through the ten-year cycle of Measure Y. At the end of the fund, we hope to have at least 30 vehicles for Measure Y officers. Some Area Captains have kept their accident rates down and as a result, have more vehicles.

Member Johnson opined that if officers are "sharing" vehicles, in essence the problem-solving officers are spending one-half time in their respective beats. How does this configuration effect funding from Measure Y – or does it?

Deputy Chief Kozicki answered that the PSO's half-time work in a particular beat does not affect Measure Y funding of that PSO position.

Chairperson Dillard Smith asked how does the Department reconcile the Initiative's mandate that each problem-solving officer should work wholly on their assigned beat?

Deputy Chief Kozicki responded that there is no easy answer to that question and the Department has not reconciled the issue. Given there are no "extra vehicles" available to problem-solving officers and the shortage of Measure Y funding for vehicles, the "two-to-a-vehicle" configuration is the most practical approach to deployment of problem-solving officers.

There were two speakers on this item:

- Sanjvi Handa
- Jim Dexter

Member Owens made a motion to accept the Revenue and Expenditure Report. Seconded by Member Blevins. The Motion passed by consensus.

Item 5: Report from OPD Regarding Problem-Solving Police Officers, Including Type of Problem-Solving Activities Undertaken, Salaries and Overtime Costs Expended from the Measure Y Fund.

Deputy Chief Kozicki informed the Committee he had not prepared a written report on the topic and would appreciate clarification from the Committee regarding its request.

Chairperson Dillard Smith asked staff to provide the specific request: namely, the Oversight Committee requests a report on the number of problem-solving officers paid for through Measure Y, the salary costs of problem solving officers charged to the Measure Y Fund, including overtime (from the inception of the fund to the present) and examples of a the problem-solving officer's work day including the amount of time worked on the beat "solving problems". The report should include examples of projects gleaned from the "tool" utilized by Measure Y Sergeants to supervise officers in their respective districts in addition to the scope of the projects.

Member Carter asked what percentage of problem-solving projects involve issues of violence and could the Department provide this information in the report.

Deputy Chief Kozicki thanked the Oversight Committee for the clarification and agreed to provide the report in December or January, 2009. The Department can provide a report with five examples from each of the three geographic areas – fifteen examples in total. The projects come from three different sources: the Neighborhood Crime Prevention Council priorities, general observations from each problem-solving officer and thirdly, the Area Commander. The projects are unique to each beats. One approach

may be to request the Sergeant supervisors provide an overview of what the teams are doing and examples of projects from each – including a portion that provides insight as to which projects have a direct correlation to violence.

Chairperson Dillard Smith responded that the Oversight Committee looked forward to the report.

There were two speakers on this topic:

- Jim Dexter
- Sanjvi Handa

Item 6: Quarterly Report from Resource Development Associates on the Evaluation Measure Y Violence Prevention Programming. Patricia Bennett, CEO of Resource Development Associates (RDA) and Paul Gibson of Gibson & Associates provided the report to the Oversight Committee. Ms. Bennett stated that the quarterly report outlines the activities of RDA from August 21st to October 26th 2008 and outline activities during this period of time as well as preliminary observations. Generally this was an introductory period in which RDA met most of the stakeholders. A comprehensive list of all individuals and groups engaged during the reporting period as well as the outcomes of the meetings. Paul Gibson added that the RDA evaluation team believes in “participatory evaluation” which shows the “thinking” that goes on during the evaluation process rather than waiting to the end of the process. The report contains drafts of logic models as well as drafts of “tools” that may be used to track activities of problem-solving officers and Neighborhood Services Coordinators. These items are included in the report to provide insight as to where we are going and how we plan to get there, albeit in draft form. While none of the evaluation “tools” are in their final form, the report includes the “thinking” and documents developed during this evaluation period.

Member Brown asked whether the draft “scoresheet” attached to the evaluation report is an example of document RDA has worked on with OPD and is this instrument an accurate measure of the effectiveness of our problem-solving efforts.

Dr. Bennett responded that the “scoresheet” is one of the tools currently being developed. However, an electronic data collection system is necessary and meetings have taken place between RDA and Oakland’s IT Department to ascertain what can be developed to accurately track the activities of problem-solving officers.

Paul Givens added that the current data collection process utilized by OPD is a “paper” system and needs upgrading. The “scoresheet” is just a means of reporting out of what activities have taken place. RDA views the evaluation as a “capacity building” process for OPD. Over time, by providing adequate tools, OPD will gain a better handle on what the Department is doing and where improvements may be made.

Member Owens asked if there is a need to interview former and current problem-solving officers?

Dr. Bennett noted RDA has a concern not to “over survey” the problem-solving officers. After receipt of the RAND report on community-policing, RDA noted community policing officers have been extensively surveyed and interviewed by RAND and RDA will utilize findings from RAND to develop strategies RDA needs to employ for the second quarter report to obtain a comprehensive picture of community policing.

Chairperson Dillard Smith asked for an approximate time of the “learning curve” for RDA to answer substantive evaluation questions?

Dr. Bennett responded that RDA is presently on track with the scope of services of the evaluation contract as well as approved evaluation work plan.

Member Johnson asked what is RDA’s definition of community policing – given that there are a variety of different definitions, provided by the Police Department, various groups and commissions throughout the City.

Paul Gibson answered that “our” definition of community policing is not relevant. The City’s definition of community policing is what RDA will evaluate against. The Measure Y Initiative mandates the definition of community policing is based upon “best practices.” Incorporated in the report will be a rubric of research of common characteristics of community policing. RDA will focus on how community policing is mandated in the Initiative and Oakland’s resolutions as well as how community policing is practiced in various communities and compare and contrast those definitions with what Oakland current practice.

There were two speakers on this item:

- Jim Dexter
- Sanjvi Handa

Item 7. Election of Vice-Chairperson, Measure Y Oversight Committee. Member Johnson nominated Member Blevins for Vice Chairperson. Member Torres seconded the Motion.

There was one speaker on this item.

- Sanjvi Handa

The Motion passed with consensus. Member Blevins was elected as Vice Chairperson of the Measure Y Oversight Committee.

Item 8. Adjournment: Member Torres made a motion to adjourn, seconded by Member Brown. The motion passed with consensus. Meeting adjourned at 8:40 p.m.