

Gregory Maxwell Minor

EDUCATION

University of California, Berkeley, Boalt Hall School of Law

Juris Doctorate, May 2012

Activities: Community Legal Outreach, Environmental Justice Symposium

Authored: "Can Banks Make Cents by Making Sense? An Analysis of Banks' Policies for Tenants of Foreclosed Properties in Oakland, California"

University of California, Berkeley, College of Environmental Design

Master of City Planning, May 2011

Land Use Planning Concentration

Authored: "Failure to Connect: Why BART Never Reached Marin County"

(quoted at end: Mark Prado, Did Marin Lose Out On BART?, Marin Ind. J., Aug. 7, 2010)

University of California, Los Angeles

Bachelor of Arts in History, Minor in Latin American Studies, June 2005

Honors: *Summa Cum Laude*, Phi Beta Kappa

LEGAL EXPERIENCE

Housing Residential Rent and Relocation Board, Oakland, CA

November 2010-present

Board Member (Tenant Representative)

- Publicly deliberate and decide appeals of hearing officers' decisions
- Consider revisions to Oakland's Residential Rent Adjustment Ordinance, O.M.C. 8.22.010 et seq., including sections concerning capital improvements and debt service

Office of the City Attorney of Oakland, Oakland, CA

September 2012-present

Bridge Fellow

- Draft motions, attend community meetings, and collaborate with code and law enforcement as part of Neighborhood Law Corps Unit
- Researched whether state law preempted a city council proposal concerning foreclosures

East Bay Community Law Center, Berkeley, CA

May 2009-May 2012

Legal Intern and Clinical Student

- Advocated on behalf of low-income tenants in unlawful detainers and affirmative lawsuits
- Drafted demurrers, answers, motions for summary judgment, stays, discovery requests and responses, meet and confer letters, subpoenas, mediation briefs, as well as jury trial and fee waiver applications
- Deposed witnesses and defended deponents
- Successfully argued a motion for \$5,033 in sanctions and a motion for trial preference
- Underwent mediation and negotiated settlements, including \$70,000 and \$212,000 settlements for wrongful eviction

Superior Court of California, County of Alameda, Hayward, CA August –December 2011
Judicial Extern for the Honorable John M. True, III

- Drafted legal memoranda and orders on a variety of civil matters, including: motions in limine, motions for attorney's fees, a motion for protective order, a motion to compel deposition, a motion for reconsideration of order, a motion for sanctions, and evidentiary objections
- Observed numerous case management conferences, law and motion, voir dire, several trials and weekly settlement conferences

Public Advocates, San Francisco, CA June-August 2011
Legal Intern

- Investigated cities' compliance with California's fair share housing laws and researched related legislative history and case law
- Analyzed a city's proposed affordable housing overlay zone and offered suggestions to improve effectiveness through comment letter

Office of the City Attorney of San Francisco, San Francisco, CA June-August 2010
Legal Intern

- Composed legal memoranda concerning different California Environmental Quality Act (CEQA) issues, including impacts on recreational uses, findings, the statute of limitations, and a parking related challenge to a neighborhood plan
- Examined First Amendment issues relating to billboards and transit shelters
- Attended settlement and mitigation discussions with Planning Department and Municipal Transit Agency

Fragomen, Del Rey, Bernsen & Loewy, LLP, San Francisco, CA March-August 2008
Legal Intern

- Authored support letters at a corporate immigration law firm on behalf of foreign nationals petitioning for L, H, O and B visas from the U.S. Citizen and Immigration Services


INTERNATIONAL EXPERIENCE

Project Nova Olinda, Rio de Janeiro, Brazil June 2005-December 2007
Founder/Co-Director

- Initiated and coordinated collaborative effort between PUC (Catholic University of Rio) and community of Nova Olinda towards the creation of a community center for after-school youth programs
- Oversaw all aspects of project development, including: fundraising, production of video documentary, creation of website, administration of funds, construction, strategic decisions and public relations

FOREIGN LANGUAGE SKILLS

- Fluent in Portuguese
- Familiar with Spanish; currently enrolled in a conversational Spanish class

EMPLOYMENT APPLICATION		
 <p>CITY OF OAKLAND 150 Frank H. Ogawa Plaza - 2nd Floor Oakland, California 94612 (510) 238-3112 http://www2.oaklandnet.com/Government/9/HumanResources/index.htm</p>		<p>Received: 12/11/13 9:30 AM For Official Use Only: QUAL: _____ DNQ: _____ <input type="checkbox"/> Experience <input type="checkbox"/> Training <input type="checkbox"/> Other: _____</p>
<p>Minor, Greg M 13-EM117-12 ASSISTANT TO THE CITY ADMINISTRATOR</p>		
PERSONAL INFORMATION		
POSITION TITLE: ASSISTANT TO THE CITY ADMINISTRATOR		EXAM ID#:
NAME: (Last, First, Middle) Minor, Greg M		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State, Zip Code) 		
HOME PHONE: 	ALTERNATE PHONE: 	EMAIL ADDRESS:
DRIVER'S LICENSE: <input type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: CA Number:	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input type="checkbox"/> Yes <input type="checkbox"/> No
PREFERENCES		
PREFERRED SALARY:	ARE YOU WILLING TO RELOCATE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe	
WHAT TYPE OF JOB ARE YOU LOOKING FOR?		
TYPES OF WORK YOU WILL ACCEPT:		
SHIFTS YOU WILL ACCEPT:		
OBJECTIVE:		
EDUCATION		
DATES: From: 8/2008 To: 5/2012	SCHOOL NAME: University of California, Berkeley School of Law, Boalt Hall	
LOCATION: (City, State) Berkeley, California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Doctorate
MAJOR: Juris Doctor	UNITS COMPLETED:	
DATES: From: 8/2009 To: 5/2011	SCHOOL NAME: University of California, Berkeley, College of Environmental Design	
LOCATION: (City, State) Berkeley, California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Master's
MAJOR: Master of City Planning	UNITS COMPLETED:	
DATES: From: To:	SCHOOL NAME: University of California, Los Angeles	
LOCATION: (City, State) Los Angeles, California	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: History/Latin American Studies	UNITS COMPLETED:	
WORK EXPERIENCE		
DATES: From: 9/2012 To: Present	EMPLOYER: Office of the City Attorney of Oakland	POSITION TITLE: Neighborhood Law Corps Attorney
ADDRESS: (Street, City, State, Zip Code) 1 Frank Ogawa Plaza, 6th Floor, Oakland, California 94612		COMPANY URL: http://www.oaklandcityattorney.org/
PHONE NUMBER: (510) 238-3601	SUPERVISOR: Richard Illgen - Supervising Deputy City Attorney	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: \$3,200.00/month	# OF EMPLOYEES SUPERVISED:
DUTIES: <ul style="list-style-type: none"> • Improve quality of life of Oakland residents through nuisance abatement • Litigation experience: <ul style="list-style-type: none"> o Authored post-trial motions in two Red Light Abatement actions that resulted in over \$200,000 in attorneys' fees, implementation of reforms at a motel previously inundated with prostitution and the sale of a similar motel o Drafted successful discovery and pre-trial motions and oppositions as co-counsel in immigration fraud action that collected nearly \$200,000 in settlements and resulted in \$15.1 million Judgment • Administrative experience: <ul style="list-style-type: none"> o Created and oversaw new illegal dumping enforcement program o Interview witnesses, prepare cases for citation and administrative hearings o Coordinate with code enforcement, law enforcement and office of city administrator on nuisance evictions and code compliance issues 		
REASON FOR LEAVING: N/A		
DATES: From: 11/2010 To: 12/2012	EMPLOYER: City of Oakland Housing Residential Rent and Relocation Board	POSITION TITLE: Board Member
ADDRESS: (Street, City, State, Zip Code) Oakland, California		COMPANY URL:
PHONE NUMBER:	SUPERVISOR:	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
HOURS PER WEEK: 2	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED:
DUTIES: <ul style="list-style-type: none"> • Publicly deliberated and decided appeals of hearing officers' decisions • Considered revisions to Oakland's Residential Rent Adjustment Ordinance, O.M.C. 8.22 et seq., including sections concerning capital improvements and debt service 		
REASON FOR LEAVING: Avoid any conflict of interest arising from position in City Attorney's Office		
DATES: From: 5/2009 To: 5/2012	EMPLOYER: East Bay Community Law Center	POSITION TITLE: Clinical Student
ADDRESS: (Street, City, State, Zip Code) 2921 Adeline Street, Berkeley, California 94703		COMPANY URL: http://ebclc.org/
PHONE NUMBER: (510) 548-4040	SUPERVISOR: Laura Lane, Marc Janowitz - Director of Housing Practice, Staff Attorney	MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 10	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED:
DUTIES: <ul style="list-style-type: none"> • Advocated on behalf of low-income tenants in unlawful detainer actions and affirmative litigation 		

- Drafted demurrers, answers, motions for summary judgment, stays, discovery requests and responses, meet and confer letters, subpoenas, mediation briefs, as well as jury trial and fee waiver applications
- Deposed witnesses and defended deponents
- Successfully argued a motion for \$5,033 in sanctions and a motion for trial preference
- Underwent mediation and negotiated settlements, including \$70,000 and \$212,000 settlements for wrongful eviction

REASON FOR LEAVING:

DATES: From: 8/2011 To: 12/2011	EMPLOYER: Superior Court of California, County of Alameda	POSITION TITLE: Judicial Extern
ADDRESS: (Street, City, State, Zip Code) Hayward, California		COMPANY URL:
PHONE NUMBER: (510) 690-2885	SUPERVISOR: John M. True, III - Judge	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED:

DUTIES:

- Drafted legal memoranda and orders on a variety of civil matters, including: motions in limine, motions for attorney's fees, a motion for protective order, a motion to compel deposition, a motion for reconsideration of order, a motion for sanctions, and evidentiary objections
- Observed numerous case management conferences, law and motion, voir dire, several trials and weekly settlement conferences

REASON FOR LEAVING:

DATES: From: 5/2011 To: 8/2011	EMPLOYER: Public Advocates	POSITION TITLE: Legal Intern
ADDRESS: (Street, City, State, Zip Code) San Francisco, California		COMPANY URL: http://www.publicadvocates.org/
PHONE NUMBER:	SUPERVISOR: Samuel Tepperman-Gelfant	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED:

DUTIES:

- Investigated cities' compliance with California's fair share housing laws and researched related legislative history and case law
- Analyzed a city's proposed affordable housing overlay zone and offered suggestions to improve effectiveness through comment letter

REASON FOR LEAVING:

DATES: From: 6/2010 To: 8/2010	EMPLOYER: Office of the City Attorney of San Francisco	POSITION TITLE: Legal Intern
ADDRESS: (Street, City, State, Zip Code) San Francisco, California		COMPANY URL: http://www.sfcityattorney.org/
PHONE NUMBER:	SUPERVISOR: Susan Cleveland-Knowles	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 40	SALARY: \$0.00/month	# OF EMPLOYEES SUPERVISED:

DUTIES:

- Composed legal memoranda concerning different California Environmental Quality Act (CEQA) issues, including impacts on recreational uses, findings, the statute of limitations, and a parking related challenge to a neighborhood plan
- Examined First Amendment issues relating to billboards and transit shelters
- Attended settlement and mitigation discussions with Planning Department and Municipal Transit Agency

REASON FOR LEAVING:**CERTIFICATES AND LICENSES**

TYPE: California State Bar License	ISSUING AGENCY: California State Bar
LICENSE NUMBER: 286660	

SKILLS

Nothing Entered For This Section

ADDITIONAL INFORMATION

Nothing Entered For This Section

REFERENCES

Nothing Entered For This Section

Agency-Wide Questions

1. **Where did you first hear about this opportunity?**
City employee
2. **Are you an Oakland Resident?**
Yes
3. **Are you a veteran or disabled veteran? (Must submit proof of honorable discharge Form - DD214 to receive Veteran's Credit.) You may scan a copy of the DD214 and submit as an attachment to your application.**
No
4. **From What newspaper, magazine, or website did you learn of this opportunity?**
N/A
5. **Other names used while employed by the City of Oakland:**
N/A
6. **Are you a current City of Oakland employee?**
Yes
7. **Identify the language(s) for which you have bilingual conversational proficiency. If you do not have bilingual conversational proficiency in any of the identified languages, check the appropriate box.**
Spanish
8. **I understand and acknowledge that attaching a resume or stating "see resume" is not sufficient to provide the required work history information and that if my application does not include required information, then my application may be rejected as incomplete and I may be disqualified from consideration.**
Yes

Job Specific Supplemental Questions

1. **Describe your knowledge and experience working in the administration of a public sector agency or other administration. Please include specific projects and policy development for which you have been responsible.**

References: Richard Illgen, City of Oakland, (510) 238-6517; Arturo Sanchez, City of Oakland (510) 238-7542.

As a Neighborhood Law Corps ("NLC") Attorney in the Office of the City Attorney of Oakland I helped initiate an illegal dumping enforcement initiative that required the coordination of several City departments. While there were plenty of excuses for why there was a void in illegal dumping enforcement, I was determined to find a solution because I knew Oakland residents were relying on the City to address the blight of illegal dumping in their neighborhoods. Consequently, I reviewed applicable legal authorities, analyzed prior City efforts to address illegal dumping, met with representatives of the Public Works Agency, the Office of the City Attorney as well as the Office of the City Administrator and together we created a promising new approach to illegal dumping enforcement.

2. **Describe your experience in interpreting and applying laws and ordinances. Please include specific information regarding the tasks you performed, your role relative to policy-makers and/or leaders. Also include the level of independent judgment you exercised in performing your duties.**

References: Richard Illgen, City of Oakland, (510) 238-6517; Laura Lane and Marc Janowitz, East Bay Community Law Center, (510) 548-4040; Judge John M. True III, Superior Court, Alameda County, (510) 690-2885; Samuel Tepperman-Gelfant, Public Advocates, (415) 431-7430.

Through different clinical, internship, and public service opportunities I have gathered a relatively significant amount of experience applying laws and ordinances.

I. EAST BAY COMMUNITY LAW CENTER AND RENT BOARD

Over six clinical semesters as an intern at the East Bay Community Law Center (EBCLC) I defended Alameda County tenants in unlawful detainer cases and pursued lawsuits on their behalf. In order to defend the wave of tenants wrongfully evicted from foreclosed properties during the recession, I immersed myself in federal, state and local housing laws, including Oakland's Just Cause for Eviction Ordinance, Oakland Municipal Code ("OMC") 8.22.300 et seq.

My experience at EBCLC led to my appointment to the Oakland Rent Board where for two years I heard appeals of hearing officers' decisions and considered revisions to Oakland's Residential Rent Adjustment Ordinance, OMC 8.22 et seq.

II. INTERNSHIPS WITH OFFICE OF THE CITY ATTORNEY OF SAN FRANCISCO AND PUBLIC ADVOCATES

As an intern for the Office of the City Attorney of San Francisco and Public Advocates I worked primarily in a research capacity. For the City Attorney I researched a number of California Environmental Quality Act (CEQA) issues as well as a First Amendment concern for anticipated and ongoing litigation. These projects improved my confidence in researching unfamiliar areas, as I had essentially no experience with CEQA or constitutional law prior to this internship. Likewise, at Public Advocates I researched potential legal claims against Bay Area cities' for non-compliance with fair housing laws, an area that I had only dealt with indirectly prior to this internship.

III. EXTERNSHIP WITH SUPERIOR COURT, COUNTY OF ALAMEDA

In the fall of 2011 I built on my advocacy experience with a judicial externship with Judge John M. True, III, and other judges at the Hayward Hall of Justice. There I drafted bench memos, orders, and orally briefed judges on a variety of issues, including evidentiary objections, motions in limine, motions for attorneys' fees, motions for reconsideration, a motion for indirect contempt, a motion for sanctions and a motion to tax costs. With almost every assignment I encountered a new area of law, thus by the end of the semester I grew comfortable working in unfamiliar contexts.

IV. FELLOWSHIP WITH OFFICE OF THE CITY ATTORNEY OF OAKLAND

I have continued to gain experience interpreting and applying laws and ordinances as an NLC Attorney. For example, for two prostitution abatement actions I immersed myself in both the Red Light Abatement Act, Cal. Penal Code Section 11225 et seq., and law related to attorneys' fees as I drafted several post trial motions. Similarly, for an immigration fraud action I analyzed another obscure statute, California's Immigration Consultants Act, Cal. Bus. And Prof. Section 22440 et seq., as I took the lead on different discovery motions, including a motion to compel, a motion to quash and a motion for terminating sanctions. Finally, I have examined state and local nuisance eviction laws and how they apply to a number of different factual circumstances.

3. **Describe the tools and strategies you would use to ensure that the policy decisions of elected officials are implemented efficiently.**

References: Richard Illgen, City of Oakland, (510) 238-6517; Laura Lane and Marc Janowitz, East Bay Community Law Center, (510) 548-4040; Judge John M. True III, Superior Court, Alameda County, (510) 690-2885; Samuel Tepperman-Gelfant, Public Advocates, (415) 431-7430; Fred Etzel, U.C. Berkeley, (510) 642-1602.

I believe my background in urban planning and law, the practical lessons I have learned working in a variety of organizations, and my determination to get things done will enable me to efficiently implement the policy decisions of Oakland's elected officials.

I. BACKGROUND

After living and working in slum settlements in Rio de Janeiro, Brazil, I pursued a joint law and city-planning degree to explore my interests in social justice, public health and the role of government. In law school I developed an understanding of core legal subjects, such as evidence and constitutional law; whereas in planning school I focused on urban issues, such as environmental law, transportation planning, sustainable redevelopment and land use planning.

As discussed in prior supplemental responses, while in school I gained significant legal experience through clinical, internship, and public service opportunities. These experiences included defending tenants in unlawful detainer cases and pursuing lawsuits on their behalf, serving on the Oakland Rent Board, plus researching California's housing element requirements and the challenges involved with land use projects as an intern with Public Advocates and the Office of the City Attorney of San Francisco, respectively.

More recently, as an NLC Attorney I have built on my prior experiences in housing and municipal law and explored new areas like illegal dumping, immigration fraud, prostitution abatement and nuisance eviction. As a result, my legal and urban planning background provides me with a strong foundation upon which to implement elected officials' policy decisions.

II. LESSONS LEARNED

My position as an NLC Attorney and the clinical, externship and internship opportunities I pursued while in school have taught me key lessons that will aid in the implementation of elected officials' policy decisions. These lessons include the importance of organization, open communication with colleagues, and adapting to different circumstances.

A. Organization and Communication with Colleagues

Being organized and maintaining an open dialogue with colleagues have proven essential in all of my work experiences. For instance, in the two lawsuits I worked on at EBCLC against national banks for the unlawful eviction of tenants each step of the litigation presented me with a brand new challenge. However, the structure established by my clinical supervisor helped me anticipate as much as possible and our communication throughout each case allowed us to improvise when things did not go as planned. Likewise, as co-counsel in an immigration fraud action involving dozens of victims and several defendants, my NLC colleague and I outlined the tasks ahead of us and made sure to coordinate new strategies with each other as the litigation unfolded. And as a judicial extern at the Hayward Hall of Justice I kept an open dialogue with my supervisors so that my work product, which ranged from an oral briefing to a comprehensive memorandum, would fit their needs.

B. Flexibility

Beyond adapting to the ebbs and flows of litigation, I have learned to embrace new challenges altogether. For example, as an intern for the Office of the City Attorney of San Francisco and as a judicial externship for Judge John M. True, III, I was asked to research a number of unfamiliar areas, including the California Environmental Quality Act (CEQA) and a variety of civil procedure issues. By the end of each internship, though, I grew increasingly comfortable working in an unfamiliar context. This flexibility came in handy as an NLC attorney, where I encountered a host of new problems, such as illegal dumping and immigration fraud, and I addressed each problem through thorough research followed by action.

I suspect the organization skills, ability to communicate with colleagues, and flexibility that I have developed will prove essential as an Assistant to the City Administrator tasked with implementing a variety of policy decisions.

III. DETERMINATION

Whether I am leading community service projects abroad, litigating against multiple parties, or working within a bureaucracy, I am determined to get things done.

For instance, after observing social work in need of financial support while studying in Brazil, I put together a short documentary, created a non-profit, secured donations, then returned to Brazil to ensure a community center was built. Prior to this experience, I had never made a film, started an organization, raised funds or been involved in construction; I brushed this inexperience aside, though, and focused on achieving my goal.

Similarly, as a law student I served as co-counsel in two lawsuits on behalf of tenants unlawfully evicted from foreclosed properties. In each case, the various defendants engaged in a variety of discovery battles. In one case I responded by obtaining sanctions for bad faith discovery tactics; in the other I helped counsel our terminally ill client through multiple depositions before obtaining a satisfactory settlement.

Most recently, as an NLC Attorney I have initiated an illegal dumping enforcement initiative and followed through on a variety of nuisance abatement projects. In Oakland there is no shortage of excuses for things not getting done, including insufficient staff, an enormous demand for services, bureaucratic hurdles, and political issues. Rather than focus on these obstacles, I strive to find ways to resolve problems because I know to a degree community members depend on the City to improve the quality of their lives.

As an Assistant to the City Administrator I would apply this same determination to implementing the policy decisions of Oakland's elected officials and I welcome the opportunity to join the Office of the City Administrator.

4. Describe your experience regulating or enforcing local laws and / or state laws.

References: Richard Illgen, City of Oakland, (510) 238-6517; Arturo Sanchez, City of Oakland (510) 238-7542.

As an NLC Attorney I have had opportunities to enforce Oakland's Municipal Code ("OMC") and a handful of state laws.

For instance, as referred to above, I have organized an illegal dumping enforcement initiative that addresses violations of OMC 8.28 through administrative citations that assess civil penalties pursuant to OMC 1.12. Altogether this process requires following up with witnesses to determine whether sufficient evidence of a violation exists, documentation of the violation, assessment of the citation, informal meetings with alleged violators, administrative hearings and referral to collections.

Similarly, I have applied state and local nuisance eviction law in response to complaints of drug nuisance and squatters. I have used these laws informally as a catalyst to a conversation with a property owner and formally through a public nuisance citation. Prior to taking any action, though, I try to filter out legitimate facts from mere neighbor hyperbole.

Lastly, I was co-counsel in an immigration-fraud action for violations of California's Immigration Consultants' Act and I helped file a public nuisance action for zoning violations against a chop-shop operation in West Oakland.

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application and any supplemental questionnaire is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of Oakland and will not be returned. I understand the City of Oakland may contact prior employers and other references. I understand that I must notify the Department of Human Resources Management of any changes in my name, address, email address, or phone number.

This application was submitted by Greg M Minor on 12/11/13 9:30 AM

Signature _____ Date _____